



ASIC
Australian Securities &
Investments Commission

How to register a business name if the holder is a partnership

ASIC Connect user guide | Published October 2025



Note: The screens and data pictured in this guide are examples only. Actual screens can have minor differences in text and layout.

Overview

- [ASIC Connect](#) is the online system used to manage your business name.
- You can lodge an application for a business name online from your ASIC Connect account.
- This guide explains how to apply for a business name if the holder is a [partnership](#). Other business name holder types will result in different screens and questions being asked.
- You must have an [Australian Business Number \(ABN\)](#) registered to a company or an ABN application reference number to apply for a business name (unless an exemption applies). Please note: if you are in the process of reinstating a cancelled ABN you will need to wait for this to be finalised with the Australian Business Register before you apply for a business name with ASIC.
- We have different [payment methods](#) you can use to pay your registration fee. These include paying online by credit card or later by BPAY or invoice.

Get started

1. Visit our website at asic.gov.au.
2. Select the **ASIC portals** button in the top-right to view further options.
3. Under the **Business name holder** option, choose (from the drop-down menu) **Learn more about ASIC's online services** for more information on how to access our portals.

Tips:

- Alternatively, go straight to [ASIC Connect](#) to log in/sign up.
- Additional support can be found on the following pages:
 - [Business name holders](#) support page (contains user guides and FAQs).
 - [Top call centre questions](#).

myTransactions

Once you have logged in, the home screen will be visible.

my Transactions displays your most recent transactions. The following information may be visible under *Transaction status*, depending on what transactions you have started recently:

- Incomplete - The transaction has not been completed and must be resumed and submitted in order for ASIC to process it.
- Validated - The transaction has not been completed and must be resumed and submitted in order for ASIC to process it.
- In Progress - The transaction has been submitted and is currently being processed, it cannot be resumed.
- Completed - The transaction has been fully submitted and processed, it cannot be resumed.

1. Select the **Licences & Registrations** tab to begin registering a business name.

The screenshot shows the ASIC myTransactions web interface. The top navigation bar includes tabs for Home, Person Details, Business Details, Licences & Registrations (highlighted with a red box and a red number '1'), Lodge & Notifications, and myAccount. The main content area is titled 'Welcome' and features a 'myTransactions' section with a table of recent transactions. The 'Transaction status' column in this table is highlighted in red. Below the table is a 'View All Transactions' button. The 'myMessages' section below it shows a table of recent messages with a 'View message' button for each. The right sidebar contains a 'Do It Now' section with links for Register a business name, Renew a business name, Apply for an SMSF auditor registration, Link a business/request ASIC key, Check business name availability, and Search ASIC registers. Below this is a 'Quick Links' section with links for Australian Business Register, ARN Lookup, Find ACN, Australian Business Account, Australian Business Licence and Information Service, Trade Mark (TM) Check, Franchise Council of Australia, NZ Companies Office, and Information Brokers. At the bottom of the sidebar is a 'Need Help?' section with links for Business name registration, Linking a business, SMSF auditor registration, Renew your business name, Troubleshooting, and Frequently asked questions.

Business	Transaction reference number	Description	Transaction status	Payment status	Actions
					Resume
					Resume
					Resume

[View All Transactions](#)

Business	Description	Date issued	Actions
			View message
			View message
			View message

[View All Messages](#)

Register a business name

STEP 1

1. Select **Business name registration** from the drop-down box.
2. Select **Go** to continue.

The screenshot shows the ASIC Connect portal. At the top, there's a navigation bar with 'Home', 'Person Details', 'Business Details', 'Licences & Registrations', 'Lodgements & Notifications', and 'myAccount'. The 'Licences & Registrations' section is active. Below it, there's a 'Do It Now' sidebar with links like 'Register a business name', 'Renew a business name', 'Apply for an SMSF auditor registration', 'Link a business/request ASIC key', 'Check business name availability', and 'Search ASIC registers'. The main content area is titled 'Apply for' and contains a dropdown menu. A red '1' is next to the dropdown, and a red '2' is next to the 'Go' button.

STEP 2

1. Read the information about applying for a business name.
2. Tick the boxes under **Things to be aware of** after you have read and understood the information.
3. Select **Get Started** to start your application.

The screenshot shows the 'Apply for a Business Name' page. It contains a list of steps: 'Before you start', 'Who can lodge an application?', 'Step 1 Enter the Australian Business Number (ABN) or ABN application reference number of the entity that will hold the business name', 'Step 2 Enter the proposed business name and decide if you want to register it for 1 or 3 years', 'Step 3 Enter the details of the proposed business name holder', 'Step 4 Enter the addresses of the business', 'Step 5 Confirm eligibility to hold a business name', 'Step 6 Review and change the information if required', 'Step 7 Declare', and 'Step 8 Pay the registration fee'. A red '1' is next to the 'Before you start' section. A red '2' is next to the 'Things to be aware of' section. A red '3' is next to the 'Get Started' button.

ABN options

To apply for a business name, you must have either:

- an ABN, or
- an ABN application reference number.

1. Select the **relevant ABN option**.
2. Enter the **ABN** or **ABN application reference number** with no spaces in the field provided.
3. Select **Next** to continue.

Connect
ASIC

Search ASIC Registers
Within: Select
For: Go

Home Person Details Business Details Licences & Registrations Lodgements & Notifications myAccount

Apply for a business name

ABN Options

You need an Australian Business Number (ABN) to apply for a business name. If your ABN application is still being processed, you can use the ABN application reference number provided to you by the Australian Business Register. Select one of the following options, enter your ABN without spaces and proceed to the next page.

1 ☒ The proposed business name holder has an ABN

Enter ABN * Mandatory fields

2 [Find ABN](#)

☐ The proposed business name holder has applied for an ABN and has an ABN application reference number.

☐ The proposed business name holder is applying as a joint venture which does not have an ABN, but all joint venture partners have an ABN

☐ The proposed business name holder doesn't have an ABN

☐ The proposed Business name holder has a Suppressed ABN

3 [Next](#)

Do It Now

- Register a business name
- Renew a business name
- Link a business/request ASIC key
- Check business name availability
- Search ASIC registers

Quick Links

- Australian Business Register
- ABN Lookup
- Find ACN
- Australian Business Account
- Australian Business Licence and Information Service
- Trade Mark (TM) Check
- Franchise Council of Australia
- NZ Companies Office
- Information Brokers
- Australian Charities and Not-for-profits Commission
- Franchise Disclosure Register

Need Help?

- Business name registration
- Linking a business
- Renew your business name
- Troubleshooting
- Frequently asked questions

Business name availability

1. Enter your proposed business name in the field provided.
2. Select **Check Name Availability**.

The name you have entered will display either one of the following colours:

- green - the name is available for registration
- amber - requires manual decision by ASIC, or
- red - the name is unavailable. You will need to enter another business name.

3. Review the existing business names similar to the one you have proposed.
4. Select your preferred registration period (1 year or 3 years).
5. Select **Next** to continue.

Note: If you select **Save & Exit** this will save the application for resuming at a later date. This does not complete the transaction.

The screenshot shows the ASIC Connect 'Apply for a Business Name' form. The form is divided into several sections: 'Business Name Availability', 'Existing names', and 'Registration period and fees'. The 'Business Name Availability' section shows a green message indicating that 'EXAMPLE BUSINESS NAME 70' is currently available. The 'Existing names' section lists several example business names. The 'Registration period and fees' section shows two radio buttons for selecting a registration period: '1 year registration' (selected) and '3 year registration'. The form includes a 'Check Name Availability' button and a 'Next' button. Numbered callouts 1 through 5 highlight key steps: 1. Inputting the proposed business name, 2. Clicking 'Check Name Availability', 3. Reviewing existing names, 4. Selecting a registration period, and 5. Clicking 'Next'.

Business name holder details

You must now add the details of each of the partners within your partnership.

1. Select whether the partner is:
 - an individual
 - a company, or
 - an organisation.
2. Select **Add Partner**.
 - If you are adding a partner that is an individual, go to page 7.
 - If you are adding a partner that is a company, go to page 8.
 - If you are adding a partner that is an organisation, go to page 9.

Welcome: Example User [Log Out](#)

Search ASIC Registers

Within: Select

For: [Go](#)

[Home](#) [Person Details](#) [Business Details](#) [Licences & Registrations](#) [Lodgements & Notifications](#) [myAccount](#)

Apply for a Business Name

[Name](#) [Business](#) [Addresses](#) [Eligibility](#) [Review](#) [Declare](#) [Payment](#) [Confirmation](#)

Transaction reference number: 1-6311EFB

Proposed business name holder details

Proposed business name: Example Partnership
Details On The Australian Business Register (ABR)

ABR Entity Name: A. Example
ABN: 12345678910
Type: Partnership

Business details * Mandatory fields

Add the details of all business partners. To begin, select the partner type and select 'Add Partner'. Select 'Edit' to change an existing partner's details.

1 Is the partner an individual, a company or registered body, or another organisation? ☐ Individual ☐ Company ☐ Organisation

[Remove Partner](#) [Add Partner](#) 2

[Back](#) [Cancel](#) [Save & Exit](#) [Next](#)

Do it Now

- [Register a business name](#)
- [Renew a business name](#)
- [Apply for an SMSF auditor registration](#)
- [Link a business/request ASIC key](#)
- [Check business name availability](#)
- [Search ASIC registers](#)

Quick Links

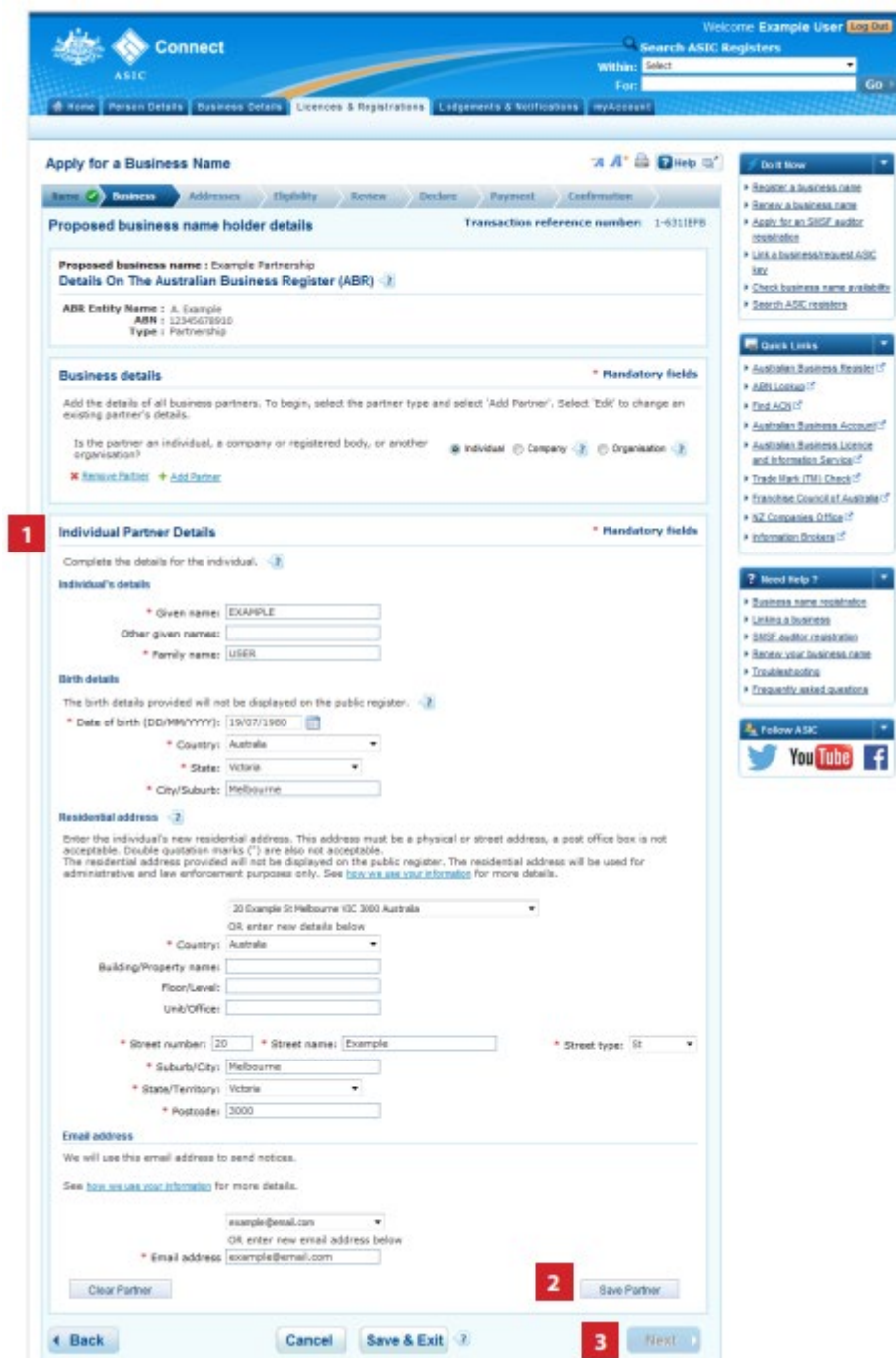
- [Australian Business Register](#)
- [ABN Lookup](#)
- [Find ACN](#)
- [Australian Business Account](#)
- [Australian Business Licence and Information Service](#)
- [Trade Mark \(TM\) Check](#)
- [Franchise Council of Australia](#)
- [NZ Companies Office](#)
- [Information Brokers](#)

Add a partner (individual)

1. Enter the **Individual Partner Details**.

Note: Some of this information will be publicly available. Select **How we use your information** for more details.

2. Select **Save Partner**.
3. Select **Next** to continue and go to page 10.



The screenshot shows the ASIC Connect 'Apply for a Business Name' form. The 'Individual Partner Details' section is highlighted with a red box and the number 1. The 'Save Partner' button is highlighted with a red box and the number 2. The 'Next' button is highlighted with a red box and the number 3.

Apply for a Business Name

Transaction reference number: 1-63118FB

Proposed business name holder details

Proposed business name: Example Partnership
Details On The Australian Business Register (ABR) [?](#)

ABR Entity Name: A. Example
ABN: 12345678910
Type: Partnership

Business details * Mandatory fields

Add the details of all business partners. To begin, select the partner type and select 'Add Partner'. Select 'Edit' to change an existing partner's details.

Is the partner an individual, a company or registered body, or another organisation? ☒ Individual ☐ Company [?](#) ☐ Organisation [?](#)

[Remove Partner](#) [Add Partner](#)

1 Individual Partner Details * Mandatory fields

Complete the details for the individual. [?](#)

Individual's details

* Given name:
Other given names:
* Family name:

Birth details

The birth details provided will not be displayed on the public register. [?](#)

* Date of birth (DD/MM/YYYY):
* Country:
* State:
* City/Suburb:

Residential address [?](#)

Enter the individual's new residential address. This address must be a physical or street address, a post office box is not acceptable. Double quotation marks (") are also not acceptable. The residential address provided will not be displayed on the public register. The residential address will be used for administrative and law enforcement purposes only. See [how we use your information](#) for more details.

OR enter new details below

* Country:
Building/Property name:
Floor/Level:
Unit/Office:
* Street number: * Street name: * Street type:
* Suburb/City:
* State/Territory:
* Postcode:

Email address

We will use this email address to send notices.
See [how we use your information](#) for more details.

OR enter new email address below
* Email address:

[Clear Partner](#) [Save Partner](#) [Next](#)

Add a Partner (Company)

1. Enter the **Company Partner Details**.
2. Select **Save Partner**.
3. Select **Next** and go to page 10.

The screenshot shows the ASIC Connect website interface for applying for a business name. The top navigation bar includes the ASIC logo, 'Connect' text, and a search bar for ASIC registers. Below the navigation bar, the 'Apply for a Business Name' section is active, with a progress bar showing steps: Name, Business, Addresses, Eligibility, Review, Declare, Payment, and Confirmation. The 'Business' step is currently selected.

The 'Proposed business name holder details' section shows the proposed business name as 'Example Partnership' and the transaction reference number as '1-631IEPB'. Below this, the 'Business details' section asks for partner information, with radio buttons for 'Individual', 'Company', and 'Organisation'. The 'Company' option is selected.

The 'Company Partner Details' section is highlighted with a red box labeled '1'. It contains a 'Company Details' subsection with a text input field for 'ACN/ABN'. Below this is an 'Email address' subsection with a text input field and a 'Select from known email address' dropdown menu. A red box labeled '2' points to the 'Save Partner' button at the bottom right of the form. A red box labeled '3' points to the 'Next' button at the bottom right of the page.

The right sidebar contains a 'Do It Now' section with links to 'Register a business name', 'Renew a business name', 'Apply for an SMSF auditor registration', 'Link a business/assess ASIC link', 'Check business name availability', and 'Search ASIC registers'. Below this is a 'Quick Links' section with links to 'Australian Business Register', 'ABN Lookup', 'Find ACN', 'Australian Business Accounts', 'Australian Business Licence and Information Service', 'Trade Mark (TM) Check', 'Franchise Council of Australia', 'NZ Companies Office', and 'Information Brokers'. At the bottom of the sidebar is a 'Need Help?' section with links to 'Business name registration', 'Linking a business', 'SMSF auditor registration', 'Renew your business name', 'Troubleshooting', and 'Frequently asked questions'. Below this is a 'Follow ASIC' section with social media icons for Twitter, YouTube, and Facebook.

Add a Partner (Organisation)

1. Enter the organisation name.
2. Select whether the representative is an individual or a company.

Note: The organisation must add at least one organisational representative.

3. Select **Add Representative**.
4. Enter the company representative or individual representative details.
 - For a **Company representative** enter ACN/ARBN and email address.
 - For an **Individual representative** enter full name, birth details, residential address and email address.
5. Select **Save Representative**.
6. Select **Next** to continue.

Apply for a Business Name

Transaction reference number: 1-631IEFB

Proposed business name holder details

Proposed business name: Example Partnership
Details On The Australian Business Register (ABR) ?

ABR Entity Name: A. Example
ABN: 12345678910
Type: Partnership

Business details * Mandatory fields

Add the details of all business partners. To begin, select the partner type and select 'Add Partner'. Select 'Edit' to change an existing partner's details.

Is the partner an individual, a company or registered body, or another organisation? ☐ Individual ☐ Company ? ☒ Organisation ?

[Remove Partner](#) [Add Partner](#)

Organisation partner details * Mandatory fields

Complete the details for organisation partner ?

1 Organisation details

* Organisation name

Organisation representative details

Organisations must provide details of a representative who can be contacted by the public about the business. Details will be available on the public register. Organisation representatives must be a member of the governing body of the organisation, for example, the president, secretary or member of the committee of management of an association or other body. Trusts must provide details of at least one trustee.

All notified organisation representatives will be able to update details for this business name.

Adding more than one representative is optional. To begin, select the representative type and select 'Add Representative'.

Is the organisation representative an individual, or a company or registered body? ☐ Individual ☒ Company ? **2**

[Remove Representative](#) [Add Representative](#) **3**

4 **Company Representative details** * Mandatory fields

Complete the details below for the company representative. ?

Company Details

* ACN/ARBN

Email address

We will use this email address to send notices.

See [how we use your information](#) for more details.

Select from known email address ▼
OR enter new email address below

* Email address

[Clear Representative](#) **5** [Save Representative](#)

[Back](#) [Cancel](#) [Save & Exit](#) ? **6** [Next](#)

Do it Now

- Register a business name
- Renew a business name
- Apply for an SMSF auditor registration
- Link a business/request ASIC My
- Check business name availability
- Search ASIC registers

Quick Links

- Australian Business Register ?
- ABR Logins ?
- Find ACN ?
- Australian Business Account ?
- Australian Business Licence and Information Service ?
- Trade Mark (TM) Check ?
- Franchise Council of Australia ?
- Not Companies Office ?
- Information Brokers ?

Need Help ?

- Business name registration
- Linking a business
- ASIC auditor registration
- Renew your business name
- Troubleshooting
- Frequently asked questions

Follow ASIC

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Add, edit and confirm details

Once you have added a partner you are able to:

1. add another partner,
2. remove a partner, or
3. edit the details that you have provided.
4. Once all partners have been added, select **Next** to continue.

Welcome Example User [Log Out](#)

Search ASIC Registers

Within: For: [Go](#)

[Home](#) [Person Details](#) [Business Details](#) [Licences & Registrations](#) [Lodgements & Notifications](#) [myAccount](#)

Apply for a Business Name

[Name](#) **[Business](#)** [Addresses](#) [Eligibility](#) [Review](#) [Declare](#) [Payment](#) [Confirmation](#)

Transaction reference number: 1-631YEVV

Proposed business name holder details

Proposed business name: Example Partnership
Details On The Australian Business Register (ABR) [?](#)

ABR Entity Name: A. Example
ABN: 12345678910
Type: Partnership

Business details * Mandatory fields

Add the details of all business partners. To begin, select the partner type and select 'Add Partner'. Select 'Edit' to change an existing partner's details.

Select	Type	Partner name	Actions
☐	Individual	EXAMPLE USER	edit
☐	Individual	EXAMPLE NAME	edit

Is the partner an individual, a company or registered body, or another organisation? ☒ Individual ☐ Company [?](#) ☐ Organisation [?](#)

[Remove Partner](#) [Add Partner](#)

[Back](#) [Cancel](#) [Save & Exit](#) [Next](#)

Do it Now

- [Register a business name](#)
- [Renew a business name](#)
- [Apply for an SMSF auditor registration](#)
- [Link a business/request ASIC key](#)
- [Check business name availability](#)
- [Search ASIC registers](#)

Quick Links

- [Australian Business Register](#)
- [ABN Lookup](#)
- [Find ACN](#)
- [Australian Business Account](#)
- [Australian Business Licence and Information Service](#)
- [Trade Mark \(TM\) Check](#)
- [Franchise Council of Australia](#)
- [NZ Companies Office](#)
- [Information Brokers](#)

Need Help?

- [Business name registration](#)
- [Linking a business](#)
- [SMSF auditor registration](#)
- [Renew your business name](#)

Addresses

You must provide an address for service of documents, a principal place of business address and an email address. These addresses are mandatory. An SMS (mobile number) is optional.

1. Under the **Actions** column, select **Add** to add the relevant information.
2. Select whether the address is a street or postal address from the dropdown box, and
3. Enter the address details in the fields provided.
4. Select **Save address**. Repeat the above steps to add required addresses.
5. Select **Next** to continue.

Apply for a Business Name

Transaction reference number: 1-6311EYV

Proposed business name: Example Partnership
Details On The Australian Business Register (ABR)

ABR Entity Name: A. Example
 ABR: 1234567890
 Type: Partnership

Addresses * Mandatory fields

Here are the addresses we need for this business name and how we use them.
 Clicking Add/Edit will expand the form below the table.

Address type	Address details	This address is	Actions
*Address for service of documents		Available to the public	Add 1
*Principal place of business/practice		Available to the public	Add
*Email		Not available to the public, Used by:	Add
SMS (Optional)		Not available to the public	Add

Principal place of business/practice * Mandatory fields

Enter the address of the principal place of business. This address must be a physical or street address, a post office box is not acceptable. Double quotation marks (") are also not acceptable. It will appear in the public register. See [how to use your information](#) for more details.

Select from known address

OR enter new details below

Country: Australia

Building/Property name:

Floor/Level:

Unit/Office:

* Street number: * Street name: * Street type: 2

3 * City/Suburb: * Postcode:

* State/Territory:

[Clear Address](#) [Save Address](#) 4

To close this address panel without saving the address, you must click an action in the address table above.

[Back](#) [Cancel](#) [Save & Exit](#) 5 [Next](#)

Eligibility

1. Read the [eligibility requirements](#) for each person involved in the management of the applicant entity.
2. **Tick** the box to confirm you have read and understood the information.
3. Select **Next** to continue.

The screenshot shows the ASIC Connect web interface for applying for a business name. The top navigation bar includes links for Home, Person Details, Business Details, Licences & Registrations, Lodgements & Notifications, and myAccount. A search bar for ASIC registers is also present. The main heading is 'Apply for a Business Name', with a progress bar showing steps: Name, Business, Addresses, Eligibility (current), Review, Declare, Payment, and Confirmation. The 'Proposed business name' is 'Business to Business' and the 'Transaction reference number' is '1-5FVNOG9'. A red box labeled '1' highlights the 'Eligibility' section header. Below it, text explains the requirement to declare truthfulness and provides instructions for non-applicants. A red box labeled '2' highlights a checkbox for the declaration. The declaration text states: 'I am not disqualified from managing corporations under section 206B(1) of the Corporations Act 2001; and Within the last 5 years I have not been: convicted of, or released from prison after being convicted of, and serving a term of imprisonment for, any of the criminal offences referred to in section 32(1)(c) or (d) of the Business Names Registration Act 2011.' At the bottom, a red box labeled '3' highlights the 'Next' button. The right sidebar contains 'Do It Now' and 'Quick Links' sections with various service links.

Apply for a Business Name

Transaction reference number: 1-5FVNOG9

Proposed business name : Business to Business

1 Eligibility

The applicant must declare that the following statements are true to confirm eligibility to register a business name. If either of these statements are untrue your application will be forwarded to an ASIC staff member to determine whether you are eligible under the Business Names Registration Act 2011.

If you are not the applicant, you must be authorised by the applicant to make each of these declarations on behalf of the applicant.

Declaration by applicant of eligibility to hold a business name:

2 ☐ I am not disqualified from managing corporations under section 206B(1) of the Corporations Act 2001; and

Within the last 5 years I have not been:

- convicted of, or
- released from prison after being convicted of, and serving a term of imprisonment for, any of the [criminal offences referred to in section 32\(1\)\(c\) or \(d\) of the Business Names Registration Act 2011](#).

3 **Next**

Do It Now

- Register a business name
- Renew a business name
- Apply for an SMSF auditor registration
- Link a business/request ASIC key
- Check business name availability
- Search ASIC registers

Quick Links

- Australian Business Register
- ABN Lookup
- Find ACN
- Australian Business Account
- Australian Business Licence and Information Service
- Trade Mark (TM) Check
- Franchise Council of Australia
- NZ Companies Office
- Information Brokers

Need Help ?

- Business name registration

Review

1. Review the business name details. Ensure you check that the business name is spelt correctly. You cannot go back to change this information once the application is complete.
2. Select **Edit** to change any details that are incorrect.
3. Select **Submit** to continue.

Apply for a Business Name

Transaction reference number: 1-43-CE2T

Here are the details you have provided. You can select 'Edit' to change details or 'Submit' to proceed.

1 Proposed business name: Example Partnership
Details On The Australian Business Register (ABR) [View](#)

ABR Entity Name: A. Example
ABR: 1234567890
Type: Partnership

2 **Example Partnership** is currently available.
Registration Fee: [View](#)

Business [View](#)

Type	Partner Name
Individual	EXAMPLE USER
Individual	EXAMPLE USER

Addresses [View](#)

Address Type	Address details	This address is:
Address for service of documents	10 Example St Melbourne VIC 3000	Available to the public View
Principal place of business/practice	20 Example St Melbourne VIC 3000	Available to the public
Email (SMS optional)	example@gmail.com	Not available to the public. Used by ASIC to send you information. Not available to the public.

Eligibility [View](#)

- ☒ I am not disqualified from managing corporations under section 206(3) of the Corporations Act 2001, and
- Within the last 5 years I have not been:
 - convicted of, or
 - released from prison after being convicted of, and serving a term of imprisonment for, any of the [prohibited offences](#) [\(Section 206\(3\)\(a\) of the Corporations Act 2001\)](#)

[Back](#) [Cancel](#) [Save & Exit](#) **3** [Submit](#)

Declare

1. Read the [declaration](#) to ensure you agree with the conditions of the transaction.
2. Tick both boxes to confirm you agree.
3. Tick your **Authority** for submitting the transaction.
4. If you are lodging on behalf of the applicant, you can select to add the business name to your ASIC Connect account.
5. Select **Next** to continue.

ASIC Connect Welcome Example User [Log Out](#)

Search ASIC Registers
Within: Select
For: Go

Home Person Details Business Details Licences & Registrations Lodgements & Notifications myAccount

Apply for a Business Name

Transaction reference number: 1-634CEZT

Proposed business name: Example Partnership
Details On The Australian Business Register (ABR)

ABR Entity Name : A. Example
ABN : 12345678910
Type : Partnership

Declaration

1 ☒ This transaction is submitted for lodgement under, and is compliant with, the terms and conditions of the [ASIC Electronic Lodgement Protocol](#).

2 ☒ To the best of my knowledge, the information supplied in this transaction is complete and accurate (it is an offence to provide false or misleading information to ASIC).

Authority

3 ☒ I am lodging this application on behalf of the applicant (the proposed business name holder) and am authorised to:

- submit this application for lodgement on behalf of the applicant under the terms and conditions of the [ASIC Electronic Lodgement Protocol](#); and
- make each of the above declarations on behalf of the applicant after making all due and proper enquiries.

Adding the business name to your account

4 ☐ I am authorised by the applicant to add this registration to my ASIC Connect account. This will allow me to view and update the registration details.

We may contact the applicant or the lodging party (if any) if we have any questions regarding this application for registration of a business name.

Payment methods for this application will be shown on the next screen.

5 [Next](#)

Do It Now

- Register a business name
- Renew a business name
- Apply for an SMSF auditor registration
- Link a business/request ASIC key
- Check business name availability
- Search ASIC registers

Quick Links

- Australian Business Register
- ABN Lookup
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Need Help?

- Business name registration
- Linking a business
- SMSF auditor registration
- Renew your business name
- Troubleshooting
- Frequently asked questions

Follow ASIC

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Payment

You can choose to pay for your registration using a credit card, or BPAY. Alternatively, you can request an invoice to be sent to you and pay later.

Pay Now

1. Select the Pay Now option.
2. Select Pay Now to continue.

Connect
ASIC

Welcome Example User [Log Out](#)

Search ASIC Registers
Within: Select
For: Go

Home Person Details Business Details Licences & Registrations Lodgements & Notifications myAccount

Apply for a Business Name

Transaction reference number: 1-550QNU9

Payment

Proposed business name : example business name 70

Fee details

The following fee needs to be paid before the application can be processed

Business :	example business name 70
Type :	Business Names
1 year registration fee:	
TOTAL :	

Select Payment Preference

* Select how you would like to pay below. You can select to pay now by credit card, or pay later by BPAY or with an invoice.

- **Pay now by credit card** - selecting this option will open a new, secure window to enter your credit card details. Once entered, it may take 2-3 minutes to process your transaction. Once your payment is successful, please wait at least 60 seconds before closing the successful payment confirmation screen.
- **Pay later by BPAY** - selecting this option will provide you with ASIC's biller code and a unique customer reference number to pay for this transaction. Please write down the customer reference number as you will require it to complete your payment through your financial institution.
- **Pay later by invoice** - selecting this option will generate an electronic invoice that will be sent to the business's nominated email address within 48 hours. Note: You cannot view this invoice through your ASIC Connect account.

☒ Pay now by Credit Card (VISA, MasterCard)

☐ Pay later

2 [Pay Now](#)

Do It Now

- Register a business name
- Renew a business name
- Apply for an SMSF auditor registration
- Link a business/request ASIC key
- Check business name availability
- Search ASIC registers

Quick Links

- Australian Business Register
- ABN Lookup
- Find ACNC
- Australian Business Account
- Australian Business Licence and Information Service
- Trade Mark (TM) Check
- Franchise Council of Australia
- NZ Companies Office
- Information Brokers

Need Help ?

- Business name registration
- Linking a business
- SMSF auditor registration
- Renew your business name
- Troubleshooting
- Frequently asked questions

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Pay Now - credit card payment

1. Enter your credit card details.
2. Select **Submit** to process the payment.

Card Details

Amount in AUD

\$45.00

Card number*

1



Cardholder's name*

Expiry date*

01

▼

2025

▼

Card verification code*



Cancel

Submit

2

Pay Later

If you want to pay at a later date, you can do so by using BPAY or requesting an invoice to be sent to you.

1. Select the **Pay Later** option.
2. Select the **Invoice** or **BPAY** option.
3. If you select **Invoice** it will be sent to your email address that was added in this transaction.
4. If you select **BPAY** you will need to print or make note of the BPAY details and process your payment with your financial institution.
5. Select **Pay Later**.

The screenshot shows the ASIC Connect 'Pay Later' screen for business name registration. The page is titled 'Apply for a Business Name' and is in the 'Payment' step of a multi-step process. The transaction reference number is 1-634CEZT. The proposed business name is 'Example Partnership' with details on the Australian Business Register (ABR). The ABR entity name is 'A. Example', ABN is '12345678910', and the type is 'Partnership'. The fee details section states that a fee must be paid before processing, with a 1-year registration fee. The 'Select Payment Preference' section offers three options: 'Pay now by credit card', 'Pay later by BPAY', and 'Pay later by invoice'. The 'Pay later by BPAY' option is selected, and the screen displays the Biller Code (XXXXX) and Customer Reference Number (XXXXXXXXXXXX). The 'Pay Later' button is highlighted with a red box and the number 3.

Welcome Example User [Log Out](#)

Search ASIC Registers

Within: Select

For: Go

Home | Person Details | Business Details | Licences & Registrations | Lodgements & Notifications | myAccount

Apply for a Business Name

Name | Business | Addresses | Eligibility | Review | Declare | **Payment** | Confirmation

Payment

Transaction reference number: 1-634CEZT

Proposed business name: Example Partnership
[Details On The Australian Business Register \(ABR\)](#)

ABR Entity Name: A. Example
ABN: 12345678910
Type: Partnership

Fee details

The following fee needs to be paid before the application can be processed

Business: Example Partnership
Type: Business Names
1 year registration fee:
TOTAL:

Select Payment Preference

* Select how you would like to pay below. You can select to pay now by credit card, or pay later by BPAY or with an invoice.

- **Pay now by credit card** - selecting this option will open a new, secure window to enter your credit card details. Once entered, it may take 2-3 minutes to process your transaction. Once your payment is successful, please wait at least 60 seconds before closing the successful payment confirmation screen.
- **Pay later by BPAY** - selecting this option will provide you with ASIC's biller code and a unique customer reference number to pay for this transaction. Please write down the customer reference number as you will require it to complete your payment through your financial institution.
- **Pay later by invoice** - selecting this option will generate an electronic invoice that will be sent to the business's nominated email address within 48 hours. Note: You cannot view this invoice through your ASIC Connect account.

☐ Pay now by Credit Card (VISA, MasterCard)

☒ Pay later

BPAY

We cannot process this transaction until you complete your payment through your financial institution. Please record the details below **now** as you will require them to complete your payment. You will not be able to access these details once you leave this page.

Biller Code: XXXXX

Customer Reference Number: XXXXXXXXXX

☐ Invoice

3 Pay Later

Do It Now

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- [ABN Lookup](#)
- [Find ACN](#)
- [Australian Business Account](#)
- [Australian Business Licence and Information Service](#)
- [Trade Mark \(TM\) Check](#)
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- [Information Brokers](#)

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- [Business name registration](#)
- [Linking a business](#)
- [SMSF auditor registration](#)
- [Renew your business name](#)
- [Troubleshooting](#)
- [Frequently asked questions](#)

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Confirmation

If you selected **Pay Now**, a confirmation of your transaction will be displayed.

1. Select **Print the transaction** to download a printable PDF version of the transaction.
2. Select one of the links under What else can I do for more information about other services.

Or

3. Select **Home** to return to the ASIC Connect home page.

If you selected **Pay Later**, a yellow screen will appear to state 'Pay Later - You have successfully applied to register a business name'.

This invoice will be emailed to your email address that was added in this transaction, not the email address associated with your ASIC Connect account, and payment must be made within **10 business days**.

Welcome Example User [Log Out](#)

Search ASIC Registers

Within: Select

For: Go

Home Person Details Business Details Licences & Registrations Lodgements & Notifications myAccount

Apply for a Business Name

Confirmation

✓ Congratulations, you have successfully registered a business name

Summary

Your transaction was submitted on 25 Mar 2015 at AEST 12.12 PM

Transaction reference number : 1-637GCO5

Name : example business name 70

Type : Business Name

Amount

Payment type : Credit card

Transaction Documents

Select the links below to download and print the document(s).

[Print the transaction](#)

We will send you a Record of Registration which provides all of the business name details provided in this application as well as a version of this document with summary information from the public register. We will also send you an ASIC key so that you can connect to your business name details online.

You will need Adobe Reader to read, save and print the attached file(s). [Get Adobe Reader here.](#)

What else can I do?

- To update the details of the business name, log in to your ASIC Connect account. If you haven't already done so, provide an email address and we will also provide:
 - a record of renewal, each time you renew
 - storage of copies of correspondence in myMessages
 - additional reminders for important events such as business name renewals.Email addresses will not be included on the public register.
- View information about [your obligations regarding your business name](#).
- Get tailored information about government related licences, registrations and permits at the [Australian Business Licence and Information Service \(ABLIS\)](#) or register for and obtain an [Australian Business Account](#) to help you set up, expand and manage your business
- Register and use a domain name. For more information and to search for available domains see the [Australian Domain Name Administrator \(AUDA\)](#).

[Home](#)

Do It Now

- ▶ Register a business name
- ▶ Renew a business name
- ▶ Apply for an SBNP auditor registration
- ▶ Link a business/request ASIC key
- ▶ Check business name availability
- ▶ Search ASIC registers

Quick Links

- ▶ Australian Business Register
- ▶ ABN Lookup
- ▶ Find ACH
- ▶ Australian Business Account
- ▶ Australian Business Licence and Information Service
- ▶ Trade Mark (TM) Check
- ▶ Franchise Council of Australia
- ▶ NZ Companies Office
- ▶ Information Brokers

Need Help?

- ▶ Business name registration
- ▶ Linking a business
- ▶ SBNP auditor registration
- ▶ Renew your business name
- ▶ Troubleshooting
- ▶ Frequently asked questions

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