![ASIC Australian Securities & Investments Commission logo]

How to make a payment online via the portal

ASIC Regulatory Portal user guide | Version 1.4, March 2026

Log in and select an entity

1. Log in to the ASIC Regulatory Portal.

2. On the Select entity page, select an **entity** from your list of current connections.
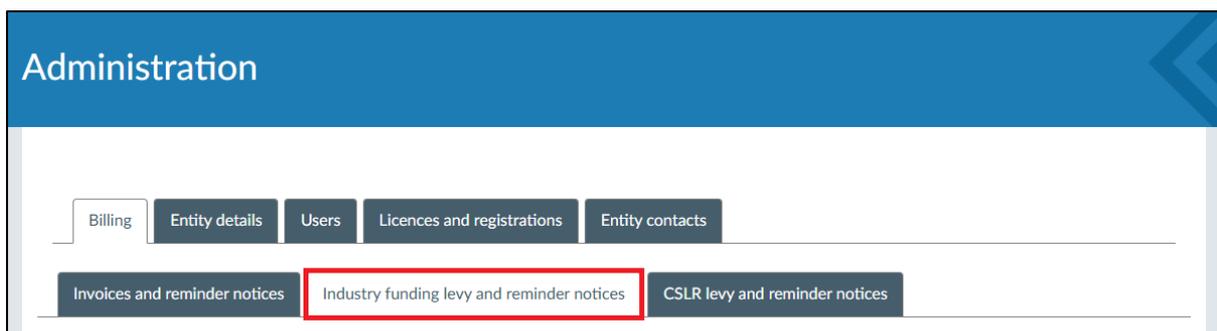

This will open the entity's dashboard.

Billing options

3. Click on **Administration** in the top navigation bar and select **Billing** from the drop-down menu.
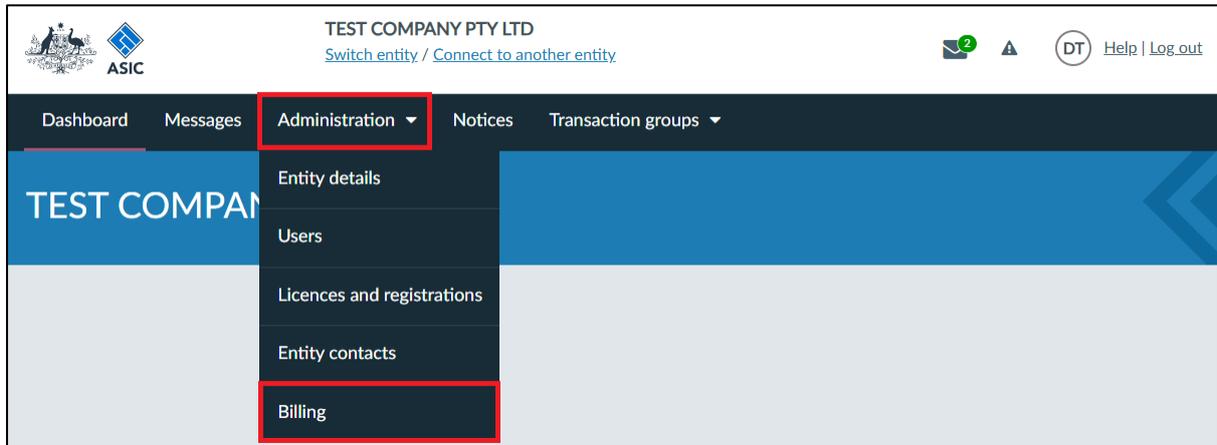
This will open the Billing tab in the Administration section of the portal.

4. To make a payment for an industry funding levy notice, select the **Industry funding levy and reminder notices** tab.
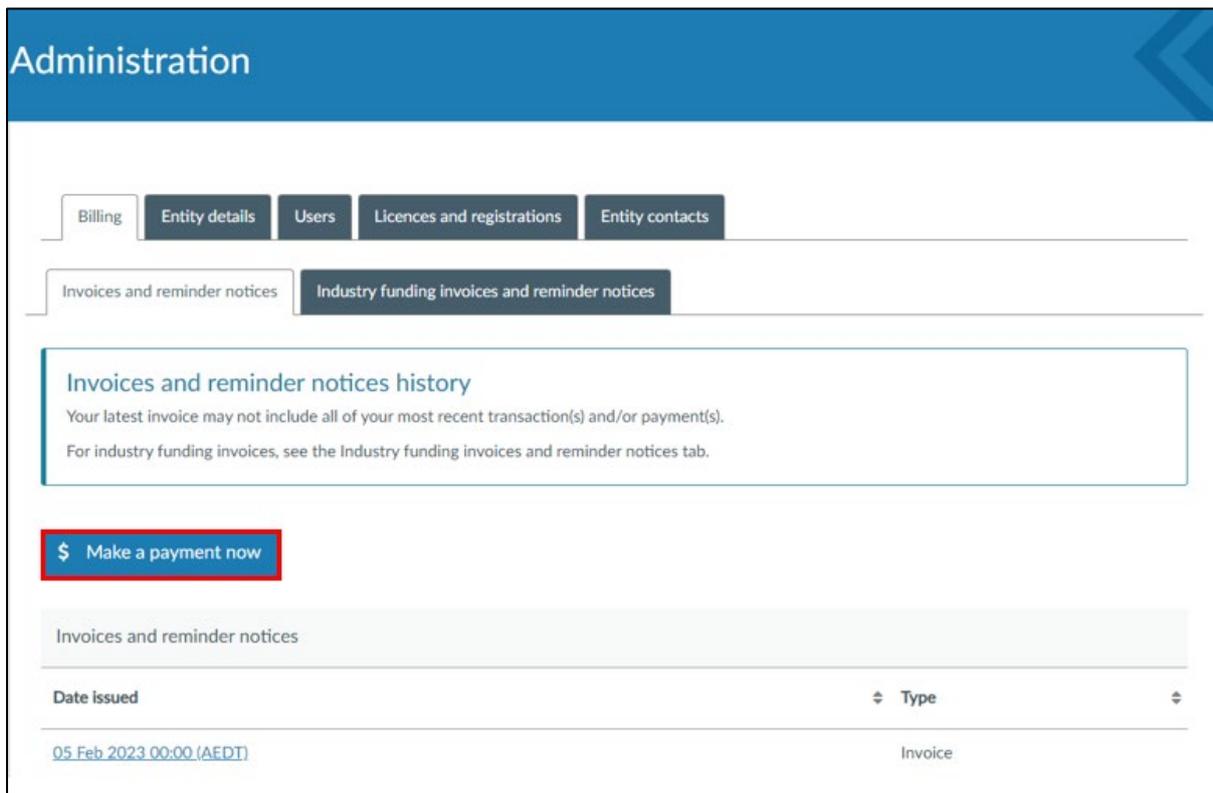

5. To make a payment for a compensation scheme of last resort levy notice, select the **CSLR levy and reminder notices** tab.
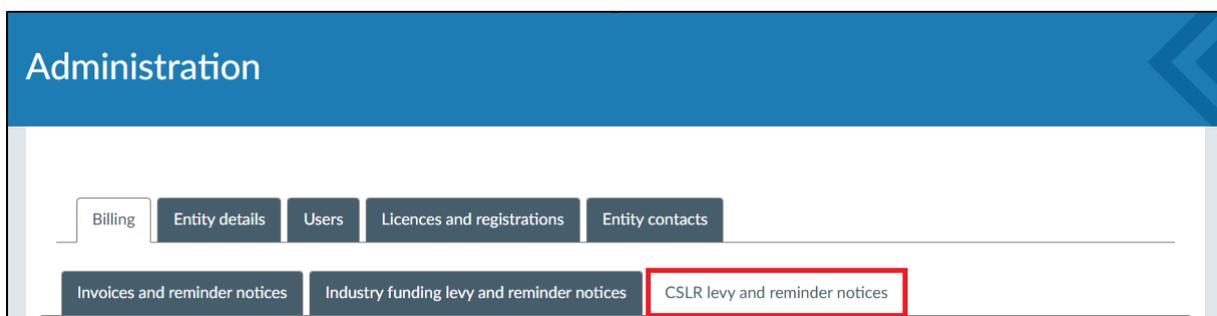
6. To make a payment for any other invoices, select the **Invoices and reminder notices** tab.
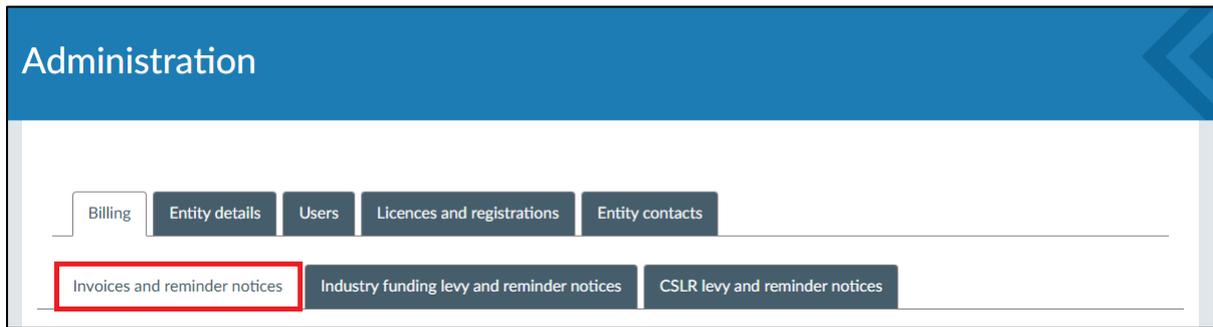
7. Click **Make a payment now**.

Payment options

8. On the Payment options page, selected **Credit / debit card** to pay online using a credit or debit card.

Alternatively, you can pay via BPay using the biller code and customer reference shown on the page or via the other payment options shown on the invoice.

9. Enter the amount you wish to pay in Australian dollars the **Payment amount** field and click **Pay Now** button.

10. This will open a payment page in a new browser window. Enter the **card details**. Review the payment details and, if the payment details are correct, click **Pay Securely**. If the details are incorrect, click **Cancel**.

11. After the payment you will be redirected back to the Regulatory Portal. If the payment was successful you will receive the below payment confirmation page. Ensure you print a copy of the receipt using the 'Print receipt' function before closing this page.

If the payment was unsuccessful, you will receive the message below. You can try again or cancel the request and return to the Regulatory Portal.