



ASIC

Australian Securities & Investments Commission

# Guide to reading ASIC company extracts

# Current company extract

Extract samples in this guide are examples only. Actual extracts may have minor differences in text and layout.

# Cover page

## Type of extract

Provides *current* information only.

## Name of company

The name of the organisation or business name being searched in this extract.

## ACN

The ACN (Australian Company Number) is a unique nine digit identification number issued to every company in Australia. This is the ACN of the company being searched

## Date and time

When the search was undertaken. The information was correct at the time of issue.



ASIC  
Australian Securities & Investments Commission

## Current Company Extract

**Name:** ASIC Company Pty Ltd  
**ACN:** 000 000 123

Date/Time: 1 January 2011 AEST 10:00:00 AM

This extract contains information derived from the Australian Securities and Investment Commission's (ASIC) database under section 1274A of the Corporations Act 2001.

Please advise ASIC of any error or omission which you may identify.

EXTRACT

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# Organisation details

Organisation Details section



## Document number

The unique identifying number that is allocated to each document received by ASIC.

## Australian Business Number (ABN)

The ABN is a unique identifier issued by the Australian Business Register, which is operated by the Australian Taxation Office.

## State of registration

The state or territory of Australia the organisation or business name was registered in.

## Registration date

The date the organisation or business name started.

## Current Company Extract

ASIC Company Pty Ltd  
ACN 000 000 123

Organisation Details	Document Number
<b>Current Organisation Details</b>	
Name: ASIC Company Pty Ltd	000 000 123
ACN: 000 000 123	
ABN: 11 000 000 123	
Registered in: Victoria	
Registration date: 01/01/2011	
Next review date: 01/01/2011	
Name start date: 01/01/2011	
Previous state number: BN0000123	
Status: Registered	
Company type: Australian proprietary company	
Class: Limited by shares	
Subclass: Proprietary company	

Address Details	Document Number
<b>Current</b>	
Registered office address: 123 New Street Melbourne VIC 3000	000 000 123
Start date: 01/01/2011	
Principal place of business address: 123 New Street Melbourne VIC 3000	000 000 123
Start date: 01/01/2011	
<b>Contact Address</b>	
Section 146A of the Corporations Act 2001 states 'A contact address is the address to which communications and notices are sent from ASIC to the company.'	
Address: 123 New Street Melbourne VIC 3000	
Start date: 01/01/2011	

Officeholders and Other Roles	Document Number
<b>Directors</b>	
Name: John Citizen	000 000 123
Address: Not available in this ASIC extract	
Born: 01/01/2011	
Appointment date: 01/01/2011	
<b>Secretaries</b>	
Name: John Citizen	000 000 123
Address: Not available in this ASIC extract	
Born: 01/01/2011	
Appointment date: 01/01/2011	

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# Organisation details - continued

Organisation Details section



## Current Company Extract

ASIC Company Pty Ltd  
ACN 000 000 123

### Next review date

The date on which an organisation or business name should review their details with ASIC to ensure they are correct. The review date is usually the same as the date of registration.

### Name start date

This will be different to the registration date if the organisation or business name has changed its name since it was originally registered.

### Previous state number

For companies- this will only appear if the company was registered prior to 1991 when ASIC commenced registering companies.

### Status

This shows if an organisation or business name is currently registered.

### Company type

Shows the current type of company. For further information on changing company types, refer to our website.

Organisation Details	Document Number
<b>Current Organisation Details</b>	
Name:	ASIC Company Pty Ltd
ACN:	000 000 123
ABN:	11 000 000 123
Registered in:	Victoria
Registration date:	01/01/2011
Next review date:	01/01/2011
Name start date:	01/01/2011
Previous state number:	BN0000123
Status:	Registered
Company type:	Australian proprietary company
Class:	Limited by shares
Subclass:	Proprietary company

Address Details	Document Number
<b>Current</b>	
Registered office address:	123 New Street Melbourne VIC 3000
Start date:	01/01/2011
Principal place of business address:	123 New Street Melbourne VIC 3000
Start date:	01/01/2011
<b>Contact Address</b>	
Section 146A of the Corporations Act 2001 states 'A contact address is the address to which communications and notices are sent from ASIC to the company.'	
Address:	123 New Street Melbourne VIC 3000
Start date:	01/01/2011

Officeholders and Other Roles	Document Number
<b>Directors</b>	
Name:	John Citizen
Address:	Not available in this ASIC extract
Born:	01/01/2011
Appointment date:	01/01/2011
<b>Secretaries</b>	
Name:	John Citizen
Address:	Not available in this ASIC extract
Born:	01/01/2011
Appointment date:	01/01/2011

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# Address details

Address Details section



## Current address details

### Registered office address

An address that Australian companies, registered foreign companies and registered Australian bodies must provide for the receipt of communications and notices.

### Principal place of business

The principal place of business address is the place where the organisation or business name carries out business, performs an activity or delivers a service.

### Contact address

This is the address to which communication and notices are sent from ASIC to the organisation or business name.

## Current Company Extract

ASIC Company Pty Ltd  
ACN 000 000 123

Organisation Details	Document Number
<b>Current Organisation Details</b>	
Name: ASIC Company Pty Ltd	000 000 123
ACN: 000 000 123	
ABN: 11 000 000 123	
Registered in: Victoria	
Registration date: 01/01/2011	
Next review date: 01/01/2011	
Name start date: 01/01/2011	
Previous state number: BN0000123	
Status: Registered	
Company type: Australian proprietary company	
Class: Limited by shares	
Subclass: Proprietary company	

Address Details	Document Number
<b>Current</b>	
Registered office address: 123 New Street Melbourne VIC 3000 Start date: 01/01/2011	000 000 123
Principal place of business address: 123 New Street Melbourne VIC 3000 Start date: 01/01/2011	000 000 123
<b>Contact Address</b>	
Section 146A of the Corporations Act 2001 states 'A contact address is the address to which communications and notices are sent from ASIC to the company.'	
Address: 123 New Street Melbourne VIC 3000 Start date: 01/01/2011	

Officeholders and Other Roles	Document Number
<b>Directors</b>	
Name: John Citizen	000 000 123
Address: Not available in this ASIC extract	
Born: 01/01/2011	
Appointment date: 01/01/2011	
<b>Secretaries</b>	
Name: John Citizen	000 000 123
Address: Not available in this ASIC extract	
Born: 01/01/2011	
Appointment date: 01/01/2011	

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# Officeholders details

Officeholders and Other Roles section



## Current Company Extract

ASIC Company Pty Ltd  
ACN 000 000 123

Organisation Details	Document Number
<b>Current Organisation Details</b>	
Name: ASIC Company Pty Ltd	000 000 123
ACN: 000 000 123	
ABN: 11 000 000 123	
Registered in: Victoria	
Registration date: 01/01/2011	
Next review date: 01/01/2011	
Name start date: 01/01/2011	
Previous state number: BN0000123	
Status: Registered	
Company type: Australian proprietary company	
Class: Limited by shares	
Subclass: Proprietary company	

Address Details	Document Number
<b>Current</b>	
Registered office address: 123 New Street Melbourne VIC 3000	000 000 123
Start date: 01/01/2011	
Principal place of business address: 123 New Street Melbourne VIC 3000	000 000 123
Start date: 01/01/2011	
<b>Contact Address</b>	
Section 146A of the Corporations Act 2001 states 'A contact address is the address to which communications and notices are sent from ASIC to the company.'	
Address: 123 New Street Melbourne VIC 3000	
Start date: 01/01/2011	

### Directors

A director is someone who guides and controls a company. There may be one or many directors, depending on the type of company being searched.

### Secretaries

A secretary is a person employed by an organisation to keep records, write letters, and do other office work. Appointment of a secretary is optional. In the event no secretary is appointed, the director(s) assume the responsibilities under the law.

Officeholders and Other Roles	Document Number
<b>Directors</b>	
Name: John Citizen	000 000 123
Address: Not available in this ASIC extract	
Born: 01/01/2011	
Appointment date: 01/01/2011	
<b>Secretaries</b>	
Name: John Citizen	000 000 123
Address: Not available in this ASIC extract	
Born: 01/01/2011	
Appointment date: 01/01/2011	

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# Officeholders details - continued

## Officeholders and Other Roles section

### External administrators

Currently registered external administrators.

### Appointed auditor

For the purpose of financial statements of a company, when an audit is performed, the financial statements are officially examined to check that they are correct. The person who carries out the examination is called the auditor

### Ultimate holding company

An ultimate holding company must be the holding company of another and must not be a subsidiary of any other company

## Current Company Extract

ASIC Company Pty Ltd  
ACN 000 000 123

External Administrator		000 000 123
Role:	Liquidator	
Type:	Court	
Name:	Jane Citizen	
Address:	123 New Street Melbourne VIC 3000	
Appointment date:	01/01/2011	
Court no:	Supreme Court of VIC CLR 123	
Appointed Auditor		000 000 123
Name:	Jane Citizen	
Address:	123 New Street Melbourne VIC 3000	
Start date:	01/01/2011	
Ultimate Holding Company		000 000 123
Name:	ASIC Company Pty Ltd	
ACN:	000 000 123	
ABN:	11 000 000 123	

### Share Information

#### Share Structure

Class	Description	Number issued	Total Amount Paid	Total Amount Unpaid	Document Number
ORD	Ordinary Shares	1	1.00	0.00	000 000 123

### Members

Note: For each class of shares issued by a proprietary company, ASIC records the details of the top twenty members of the class (based on shareholdings). The details of any other members holding the same number of shares as the twentieth ranked member will also be recorded by ASIC on the database. Where available, historical records show that a member has ceased to be ranked among the top twenty members. This may, but does not necessarily mean, that they have ceased to be a member of the company.

Name: Jane Citizen  
Address: 123 New Street

Class	Number Held	Beneficially Held	Paid	Document Number
ORD	1	No	Fully	000 000 123

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# Share information

Share information section



## Current Company Extract

ASIC Company Pty Ltd  
ACN 000 000 123

External Administrator	
Role:	Liquidator
Type:	Court
Name:	Jane Citizen
Address:	123 New Street Melbourne VIC 3000
Appointment date:	01/01/2011
Court no:	Supreme Court of VIC CLR 123

  

Appointed Auditor	
Name:	Jane Citizen
Address:	123 New Street Melbourne VIC 3000
Start date:	01/01/2011

  

Ultimate Holding Company	
Name:	ASIC Company Pty Ltd
ACN:	000 000 123
ABN:	11 000 000 123

### Share structure

The share structure will be different depending on the type of company. A proprietary company must be limited by shares, or be an unlimited company that has a share capital, and have no more than 50 non-employee members.

### Members

A member owns shares in a company. The member is not liable for company debt. Their only financial obligation is to pay any amount unpaid on their shares if they are called to do so.

Share Information					
Share Structure					
Class	Description	Number issued	Total Amount Paid	Total Amount Unpaid	Document Number
ORD	Ordinary Shares	1	1.00	0.00	000 000 123

  

Members				
Note: For each class of shares issued by a proprietary company, ASIC records the details of the top twenty members of the class (based on shareholdings). The details of any other members holding the same number of shares as the twentieth ranked member will also be recorded by ASIC on the database. Where available, historical records show that a member has ceased to be ranked among the top twenty members. This may, but does not necessarily mean, that they have ceased to be a member of the company.				
Name:	Jane Citizen			
Address:	123 New Street			
Class	Number Held	Beneficially Held	Paid	Document Number
ORD	1	No	Fully	000 000 123

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# Other information

External Administration and/or Appointment of Controller

Financial Reports

Charge summary section

Documents section

## External Administration

A general term for an external person formally appointed to a company or its property. Includes provisional liquidator, liquidator, voluntary administrator, deed administrator, controller, receiver, and receiver and manager.

## Financial reports

Generally, companies are required to lodge reports where:

- there are substantial sums of money involved
- the general public has invested funds with the company, or
- the company exists for charitable purposes only and is not intended to make a profit.

## Charges summary

ASIC can provide a search of historical charge information from 30 January 2012 only.

Current charge information can be obtained through Insolvency Trustee Service Australia at [www.ppsr.gov.au](http://www.ppsr.gov.au).

## Documents

A list of all documents lodged for this organisation or business name.

## Annual returns section

See next page for details

## Current Company Extract

ASIC Company Pty Ltd  
ACN 000 000 123

### Documents Relating to External Administration and/or Appointment of Controller

This extract may not list all documents relating to this status. State and Territory records should be searched.

Date received	Form type	Date processed	Number of pages	Effective date	Document number
01/01/2011	123 Form Description	01/01/2011	1	01/01/2011	000 000 123

### Financial Reports

Balance date	Report due date	AGM due date	Extended AGM due	AGM held date	Outstanding	Document number
01/01/2011	01/01/2011	01/01/2011	01/01/2011	01/01/2011	No	000 000 123

### Charges Summary

On 30 January 2012, the Personal Property Securities Register (PPS Register) commenced. At that time ASIC transferred all details of current charges to the PPS Register. ASIC can only provide details of satisfied charges prior to that date. Details of current charges, or charges satisfied since 30 January 2012 can be found on the PPS Register, [www.ppsr.gov.au](http://www.ppsr.gov.au)

### Documents

Note: Where no Date Processed is shown, the document in question has not been processed. In these instances care should be taken in using information that may be updated by the document when it is processed. Where the Date Processed is shown but there is a zero under No Pages, the document has been processed but a copy is not yet available.

Date received	Form type	Date processed	Number of pages	Effective date	Document number
01/01/2011	123 Form Description	01/01/2011	1	01/01/2011	000 000 123

### Annual Return Document List

Year	Return due date	Extended due date	AGM due date	Extended AGM due date	AGM held date	Outstanding
2011	01/01/2011	01/01/2011	01/01/2011	01/01/2011	01/01/2011	No

\*\*\*End of Extract of 3 Pages\*\*\*

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# Annual returns

## Annual return document list section

Documents					
<p>Note: Where no Date Processed is shown, the document in question has not been processed. In these instances care should be taken in using information that may be updated by the document when it is processed. Where the Date Processed is shown but there is a zero under No Pages, the document has been processed but a copy is not yet available.</p>					
Date received	Form type	Date processed	Number of pages	Effective date	Document number
01/01/2011	123 Form Description	01/01/2011	1	01/01/2011	000 000 123

Annual Return Document List						
Year	Return due date	Extended due date	AGM due date	Extended AGM due date	AGM held date	Outstanding
2011	01/01/2011	01/01/2011	01/01/2011	01/01/2011	01/01/2011	No

### Year

Refers to the year applicable to both the Annual review and the Annual General Meeting.

### Annual return due date

The date on which an organisation or business name should review their details with ASIC to ensure they are correct. The review date is usually the same as the date of registration

### Extended due date

New annual return due date if extension granted by ASIC.

### AGM due date

The date the organisation is required to hold its Annual General Meeting each year.

### Extended AGM

An organisation may apply to ASIC for an extension to hold the Annual General Meeting. If a date is shown here it was approved.

### AGM held date

Date the organisation held the Annual General Meeting.

### Outstanding

Confirms if an organisation or business name is up to date with holding its Annual General Meetings.

\*\*\*End of Extract of 3 Pages\*\*\*

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