



ASIC
Australian Securities &
Investments Commission

How to view invoices, levy notices and reminder notices

ASIC Regulatory Portal user guide | Version 1.5, March 2026



When we charge a fee or levy, you'll receive an invoice or levy notice with the amount owing and your payment options. It will also have a list of recent transactions and any fees or levies that were charged.

What are the different types of invoices and levy notices available in the ASIC Regulatory Portal?

There are three types of invoices and levy notices available in the portal:

- **Industry funding levy and reminder notices** – applicable to regulated entities with industry funding obligations. For more information, see our [industry funding page](#)
- **CSLR levy and reminder notices** – The Compensation Scheme of Last Resort (CSLR) is applicable to Licensees that provide personal advice to retail clients on relevant financial products, credit provider, credit intermediaries and securities dealers, see our [CSLR page](#).
- **Other invoices** – for applications and transactions relating to licences, professional registrations, applications for relief and review of corporate finance transaction documents.

Who is notified when an invoice or levy notice is issued via the portal?

For industry funding levy notices, we will send an email notification to the entity's nominated billing contact, industry funding compliance contact and industry funding billing contact, or alternative billing contact (if provided).

For CSLR levy and reminder notices, we will send an email notification to the nominated portal billing contact when levy is due for payment.

For other invoices, we will send an email notification to the entity's nominated billing contact and alternative billing contact (if provided).

You can view the entity billing contacts in the portal – to find out how, see our [portal help page](#).

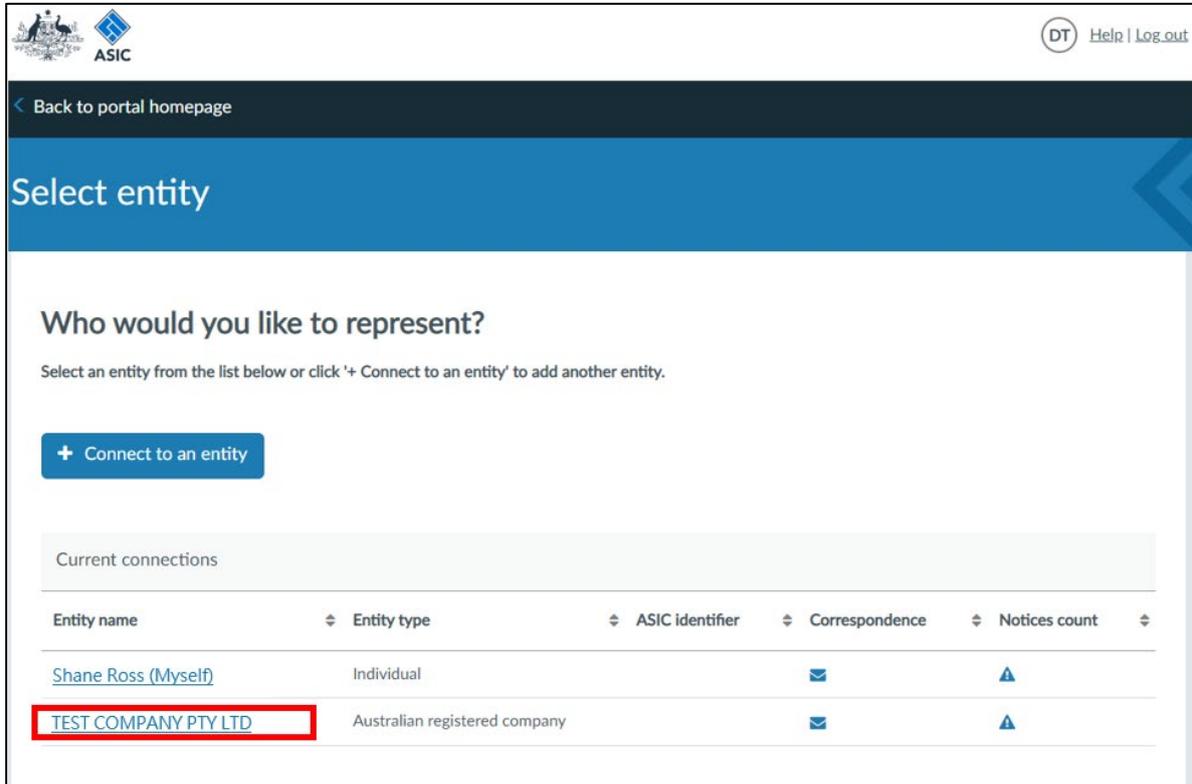
What are reminder notices and who is notified when they're issued via the portal?

When an industry funding or CSLR levy notice has not been paid by the due date, we will apply late payment penalties, and issue an overdue levy notice via the portal.

We will send an email notification alerting you that we have issued an overdue levy notice, to the same contacts that are notified when we issue a levy notice.

Log in and select an entity

1. Log in to the [ASIC Regulatory Portal](#).
2. This will open the Select entity page, which will list all your current connections. Select an **entity** from your list of current connections.



The screenshot shows the 'Select entity' page in the ASIC Regulatory Portal. At the top, there is a navigation bar with the ASIC logo and a 'DT Help | Log out' link. Below the navigation bar, there is a blue header with the text 'Select entity'. The main content area has the heading 'Who would you like to represent?' and a sub-heading 'Select an entity from the list below or click '+ Connect to an entity' to add another entity.' Below this, there is a blue button with a plus sign and the text '+ Connect to an entity'. Underneath, there is a section titled 'Current connections' which contains a table with the following data:

Entity name	Entity type	ASIC identifier	Correspondence	Notices count
Shane Ross (Myself)	Individual		✉	⚠
TEST COMPANY PTY LTD	Australian registered company		✉	⚠

- This will open the entity's dashboard, where you can view the five most recent industry funding levy and reminder notices or other invoices and reminder notices at the bottom of the screen.

The screenshot shows the ASIC entity dashboard for TEST COMPANY PTY LTD. The dashboard is divided into several sections:

- Modernised transactions:** Includes a link to 'Modern transaction history' and a notification that 'AFS transactions now live'.
- Original transactions:** Includes a link to 'Original transaction history' and a notification to 'Pay now to avoid penalties'.
- Invoices and reminder notices:** A table showing recent invoices and reminder notices, highlighted with a red border.

Issue date	Type
20 Feb 2026 00:00 (AEST)	Invoice
05 Dec 2025 00:00 (AEST)	Invoice
28 Nov 2025 00:00 (AEST)	Invoice
21 Nov 2025 00:00 (AEST)	Invoice
19 Sep 2025 00:00 (AEST)	Invoice

- Click the **invoice, levy notice or reminder notice** you wish to view.

Issue date	Type
16 Aug 2024 00:00 (AEST)	Invoice
09 Aug 2024 00:00 (AEST)	Invoice
15 Nov 2023 00:00 (AEST)	Invoice
05 Nov 2023 00:00 (AEST)	Invoice
05 Feb 2023 00:00 (AEST)	Invoice
View all invoices >	

- This will open the invoice, levy notice or reminder notice in Portable Document Format (PDF).

How to view all industry funding invoices, levy and reminder notices

On the entity dashboard, click View all invoices.

Industry funding levy and reminder notices	
Issue date	Type
01 Apr 2024 00:00 (AEDT)	Overdue Levy Notice 2
01 Mar 2024 00:00 (AEDT)	Overdue Levy Notice 1
10 Jan 2024 00:00 (AEDT)	Levy notice
11 Dec 2023 00:00 (AEDT)	Overdue Levy Notice 2
08 Dec 2023 00:00 (AEDT)	Overdue Levy Notice 1
View all invoices >	

This will open the Administration – Billing – Industry funding levy and reminder notices tab and show a list of industry funding levy and reminder notices.

Administration

Billing Entity details Users Licences and registrations Entity contacts

Invoices and reminder notices **Industry funding levy and reminder notices** CSLR levy and reminder notices

Industry funding levy and reminder notices history
Your latest notice may not include all of your most recent transaction(s) and/or payments.

\$ Make a payment now

Industry funding levy and reminder notices

Date issued	Type
01 Apr 2024 00:00 (AEDT)	Overdue Levy Notice 2
01 Mar 2024 00:00 (AEDT)	Overdue Levy Notice 1
10 Jan 2024 00:00 (AEDT)	Levy notice
11 Dec 2023 00:00 (AEDT)	Overdue Levy Notice 2
08 Dec 2023 00:00 (AEDT)	Overdue Levy Notice 1
05 Nov 2023 00:00 (AEDT)	Overdue Levy Notice 2

The 20 most recent levy and reminder notices will be shown by default. You can select the number of levy and reminder notices to display on the page.

Showing **20** results per page
Results 1-20 of 55
<< First < Previous Next > Last >>

Use the page arrows to navigate across the page results list.

Showing **20** results per page
Results 1-20 of 55
<< First < Previous Next > Last >>

How to view all other invoices and reminder notices

On the entity dashboard, click View all invoices.

Invoices and reminder notices	
Issue date	Type
20 Feb 2026 00:00 (AEDT)	Invoice
05 Dec 2025 00:00 (AEDT)	Invoice
28 Nov 2025 00:00 (AEDT)	Invoice
21 Nov 2025 00:00 (AEDT)	Invoice
19 Sep 2025 00:00 (AEST)	Invoice
View all invoices >	

This will open the Administration – Billing – Invoices and reminder notices tab and show a list of other invoices and reminder notices.

Administration

Billing Entity details Users Licences and registrations Entity contacts

Invoices and reminder notices Industry funding levy and reminder notices CSLR levy and reminder notices

Invoices and reminder notices history
Your latest invoice may not include all of your most recent transaction(s) and/or payment(s).
For industry funding invoices, see the Industry funding invoices and reminder notices tab.

Make a payment now

Invoices and reminder notices

Date issued	Type
16 Aug 2024 00:00 (AEST)	Invoice
09 Aug 2024 00:00 (AEST)	Invoice
15 Nov 2023 00:00 (AEDT)	Invoice
05 Nov 2023 00:00 (AEDT)	Invoice
05 Feb 2023 00:00 (AEDT)	Invoice
29 Jul 2022 00:00 (AEST)	Invoice
18 Jun 2022 00:00 (AEST)	Invoice

The 20 most recent invoices and reminder notices will be shown by default. You can select the number of invoices and reminder notices to display on the page.

Showing 20 results per page

Results 1-20 of 55

<< First < Previous Next > Last >>

Use the page arrows to navigate across the page results list.

Showing 20 results per page

Results 1-20 of 55

<< First < Previous Next > **Last >>**