



ASIC
Australian Securities &
Investments Commission

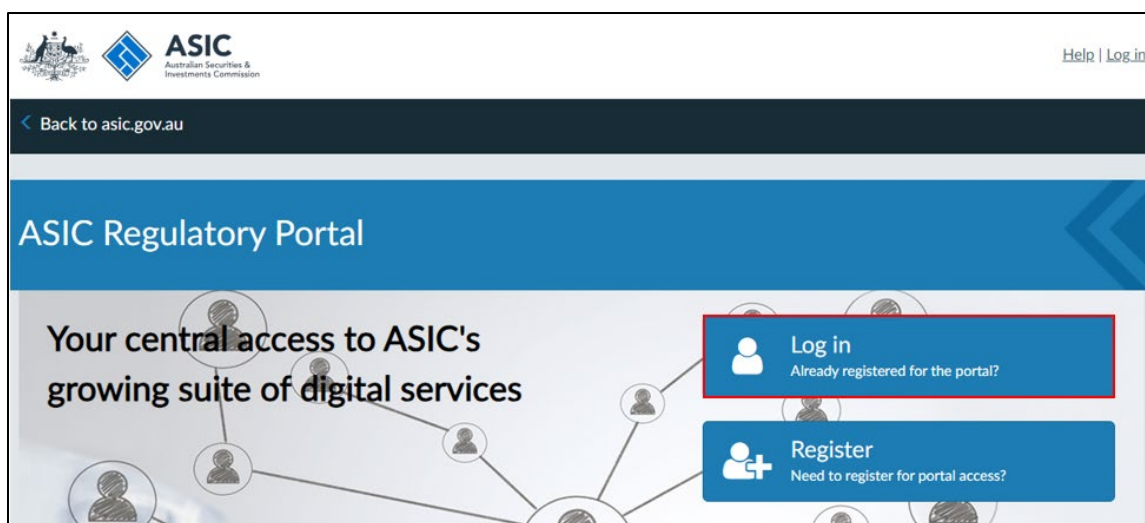
How to manage multi-factor authentication preferences

ASIC Regulatory Portal user guide | Version 2.0, July 2026

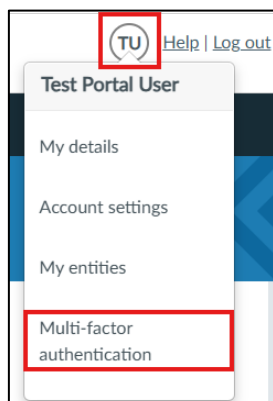


Users will be prompted to set up their multi-factor authentication preferences on their first log in to the portal. Users who have already registered for the portal can manage their multi-factor authentication preferences once they have logged in.

1. Log in to the [ASIC Regulatory Portal](#).



2. Click on **your initials in the top right of the banner**. This will reveal a drop-down menu. Click **Multi-factor authentication**.



3. This will direct you to the **multi-factor authentication settings**.

Test Portal User

My details Account settings My entities **Multi-factor authentication**

Multi-factor authentication

Maintain your multi-factor authentication methods using the Connect or Remove buttons.

Multi-factor authentication is mandatory for all accounts, you must have at least one authentication method enrolled.

For more information, see [FAQ: Regulatory portal](#).

Authentication methods

Email address
A verification email sent to your email address each time you log in.
[Remove](#)

Authenticator app
Enter a one-time code generated by an authenticator app each time you log in.
[Connect](#)

Passkey
Use passkey authentication on your smart phone, tablet or laptop to authenticate using fingerprint, face scan or PIN.
[Connect](#)

Table 1 shows the differences between the two multi-factor authentication methods.

Table 1: Further information about multi-factor authentication methods

Available authentication methods	Information on authentication methods
Email authentication	A one-time authentication code is sent to the email address used as your ASIC Regulatory Portal username.
Authentication app	An authentication app is an application installed on a computer or a mobile device, such as a phone or tablet. The app generates a one-time code for authentication. The code can be generated by the app without access to the internet.
Passkey	A passkey is a method of authentication set up on your device (smartphone, tablet, laptop or FIDO2 security key) and uses fingerprint, face scan or a PIN to verify your log in attempt.



What authentication apps can I use?

You can use any third-party authentication app of your choice. However, we recommend that you use a reputable app such as Microsoft Authenticator or Google Authenticator.

You will need to have already downloaded your preferred authentication app to your mobile device before moving on to the next steps.

4. Adding an authentication method

Email address

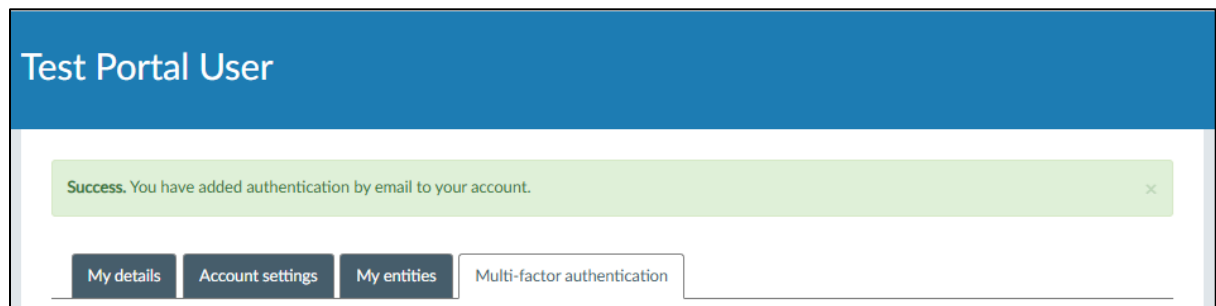
Click the **Connect** button under the **Email address** heading.

FAQs: Regulatory portal.' Below this is the 'Authentication methods' section, which has a sub-heading 'Email address' and a description: 'A verification email sent to your email address each time you log in.' At the bottom of this section is a blue 'Connect' button, which is highlighted with a red rectangle."/>

An email with a **six-digit authentication code** will be sent to the email address used to log in to the portal account

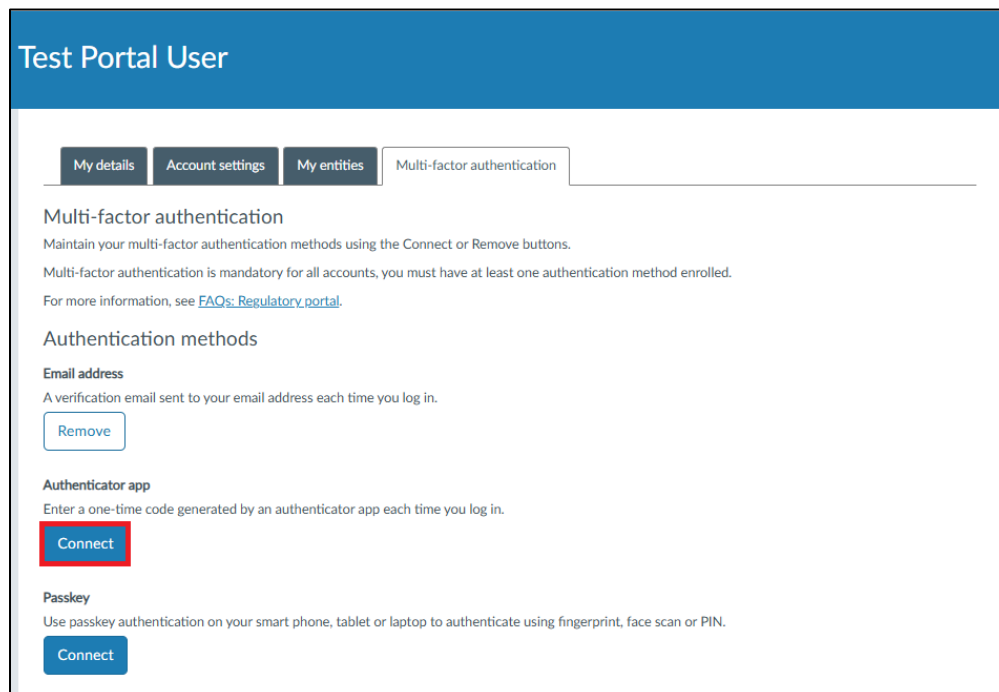
Enter the code into the box and press **Next**.

A success message will display, confirming you have added authentication by email.



Authenticator app

Click the **Connect** button under the **Authenticator app** heading.



Scan the QR code using your chosen authenticator app. Follow the steps on your app to generate a one-time code.

Test Portal User

Scan the QR code below in your authenticator app



[Can't scan?](#)

*If you cannot scan the QR code, click **Can't scan?** Then, enter the **set-up code from the portal** in your authenticator app when prompted by your app. Follow the steps on your app to generate a one-time code. Click **Next**.*

Test Portal User

Enter code

To set up manually, follow the steps in your authenticator app and enter the below set up code

L7CJQ5GTRTBRCXNW

[Scan QR code](#)

Enter the **one-time code shown on your authenticator app** in the text box and click **Next**.

Test Portal User

Enter code

Enter the code on your authenticator app to verify the connection to your account

* Enter code

456789

Cancel Next

A success message will display, confirming you have added an authenticator app to your account.

Test Portal User

Success. You have added an authenticator app to your account.

My details Account settings My entities Multi-factor authentication

Passkey

Click the **Connect** button under the **Passkey** heading.

Test Portal User

My details Account settings My entities Multi-factor authentication

Multi-factor authentication

Maintain your multi-factor authentication methods using the Connect or Remove buttons.

Multi-factor authentication is mandatory for all accounts, you must have at least one authentication method enrolled.

For more information, see [FAQs: Regulatory portal](#).

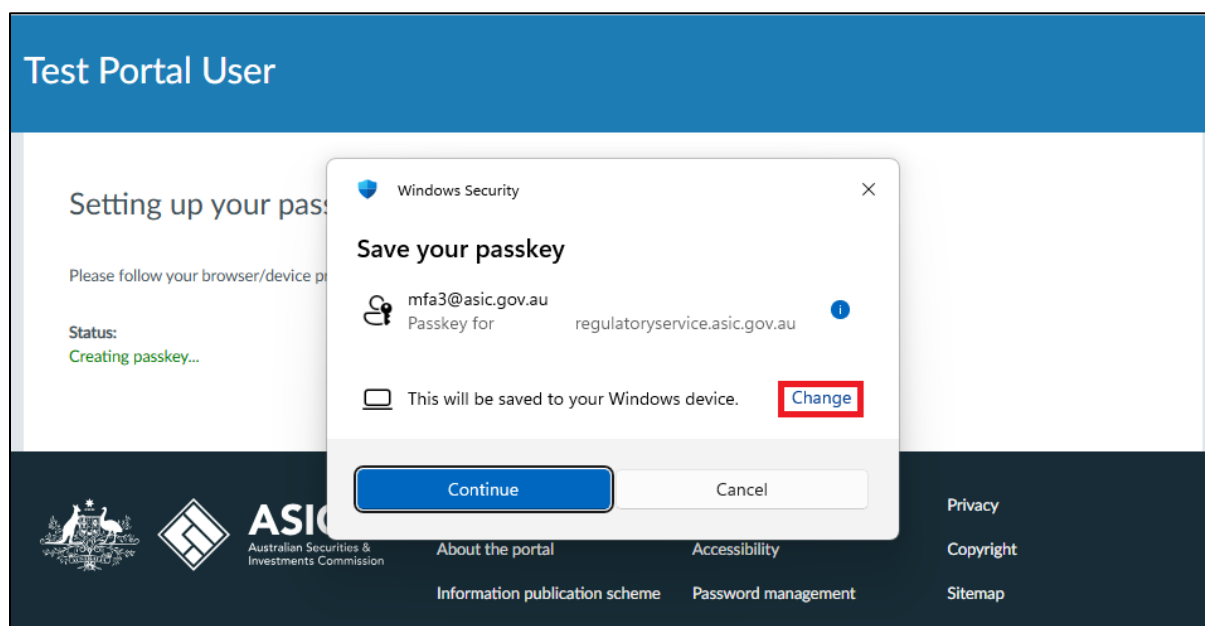
Authentication methods

Email address
A verification email sent to your email address each time you log in.
Remove

Authenticator app
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Passkey
Use passkey authentication on your smart phone, tablet or laptop to authenticate using fingerprint, face scan or PIN.
Connect

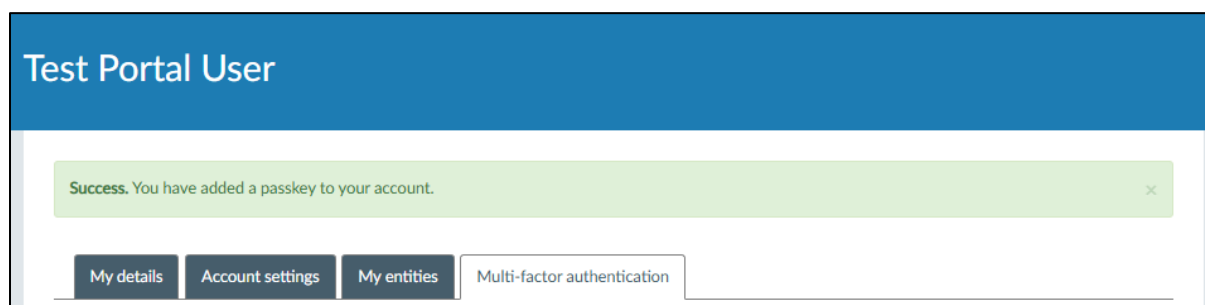
Follow the prompts to set up your passkey.



Click **Change** to choose to save your passkey to a different device.



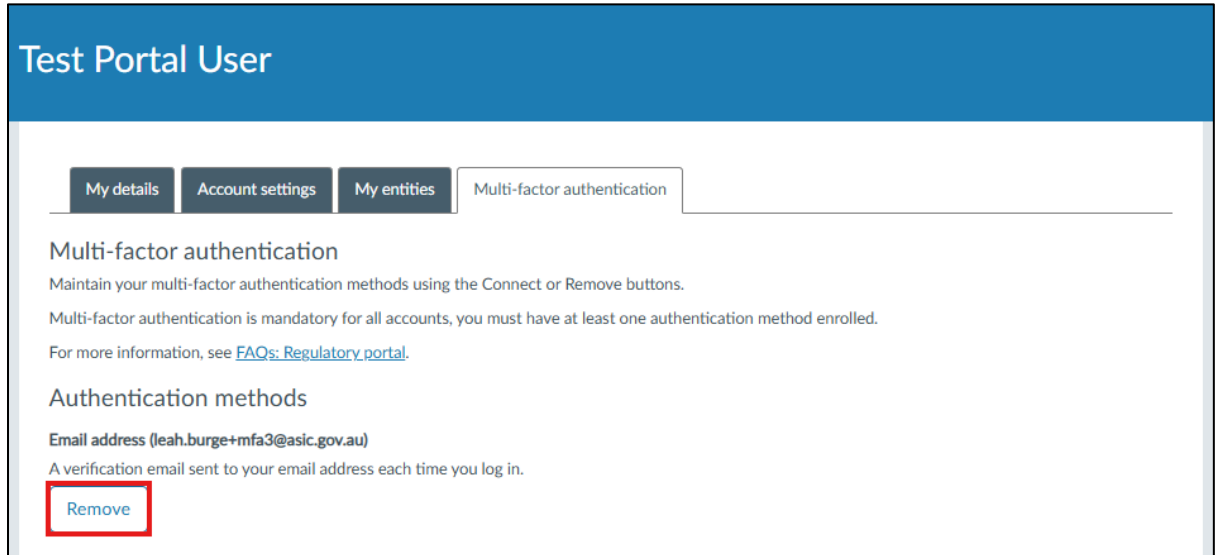
A success message will display, confirming you have added a passkey to your account.



5. Removing an authentication method

Email

Click on the **Remove** button under the **Email address** heading.



Test Portal User

My details Account settings My entities Multi-factor authentication

Multi-factor authentication

Maintain your multi-factor authentication methods using the Connect or Remove buttons.

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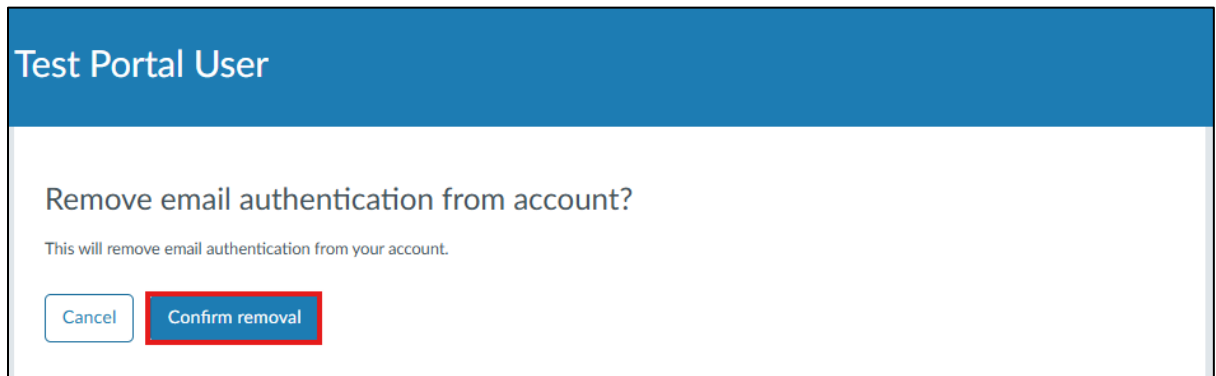
Authentication methods

Email address (leah.burge+mfa3@asic.gov.au)

A verification email sent to your email address each time you log in.

Remove

Click on the **Confirm removal** button



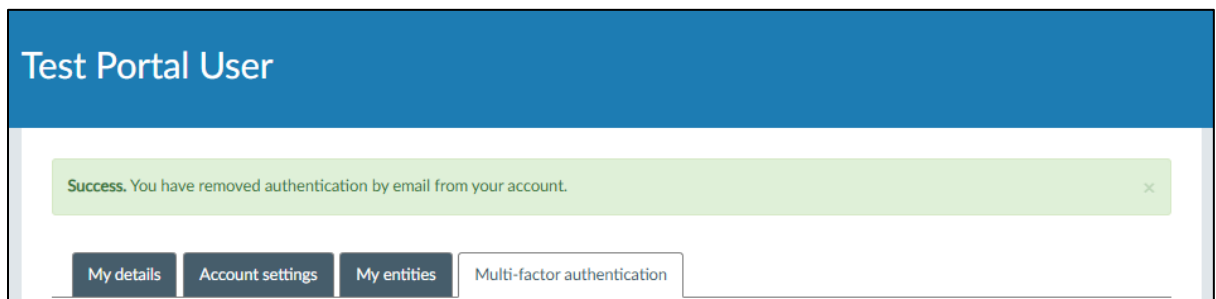
Test Portal User

Remove email authentication from account?

This will remove email authentication from your account.

Cancel **Confirm removal**

A success message will display, confirming you have removed email authentication from your account.



Test Portal User

Success. You have removed authentication by email from your account.

My details Account settings My entities Multi-factor authentication

Authenticator app

Click on the **Remove** button under the **Authenticator app** heading.

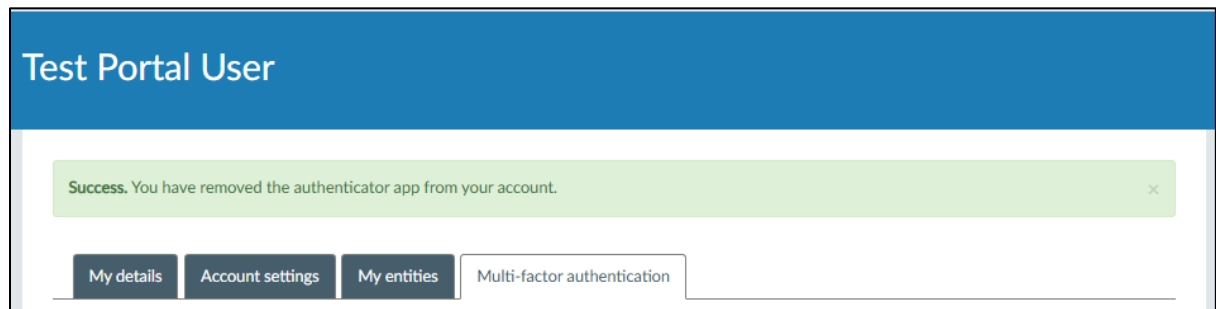
The screenshot shows the 'Test Portal User' interface with a blue header. Below the header is a navigation bar with four tabs: 'My details', 'Account settings', 'My entities', and 'Multi-factor authentication'. The 'Multi-factor authentication' tab is active. The main content area is titled 'Multi-factor authentication' and includes instructions: 'Maintain your multi-factor authentication methods using the Connect or Remove buttons. Multi-factor authentication is mandatory for all accounts, you must have at least one authentication method enrolled. For more information, see [FAQs: Regulatory portal](#).' Below this is a section titled 'Authentication methods' with three items: 'Email address' (with a 'Remove' button), 'Authenticator app' (with a 'Remove' button highlighted by a red box), and 'Passkey' (with a 'Remove' button). Each item has a brief description of how it is used for authentication.

Click the **Confirm removal** button

The screenshot shows a confirmation dialog titled 'Remove authenticator app from account?' with the text 'This will remove the authenticator app from your account.' Below the text are two buttons: 'Cancel' and 'Confirm removal', with the 'Confirm removal' button highlighted by a red box.

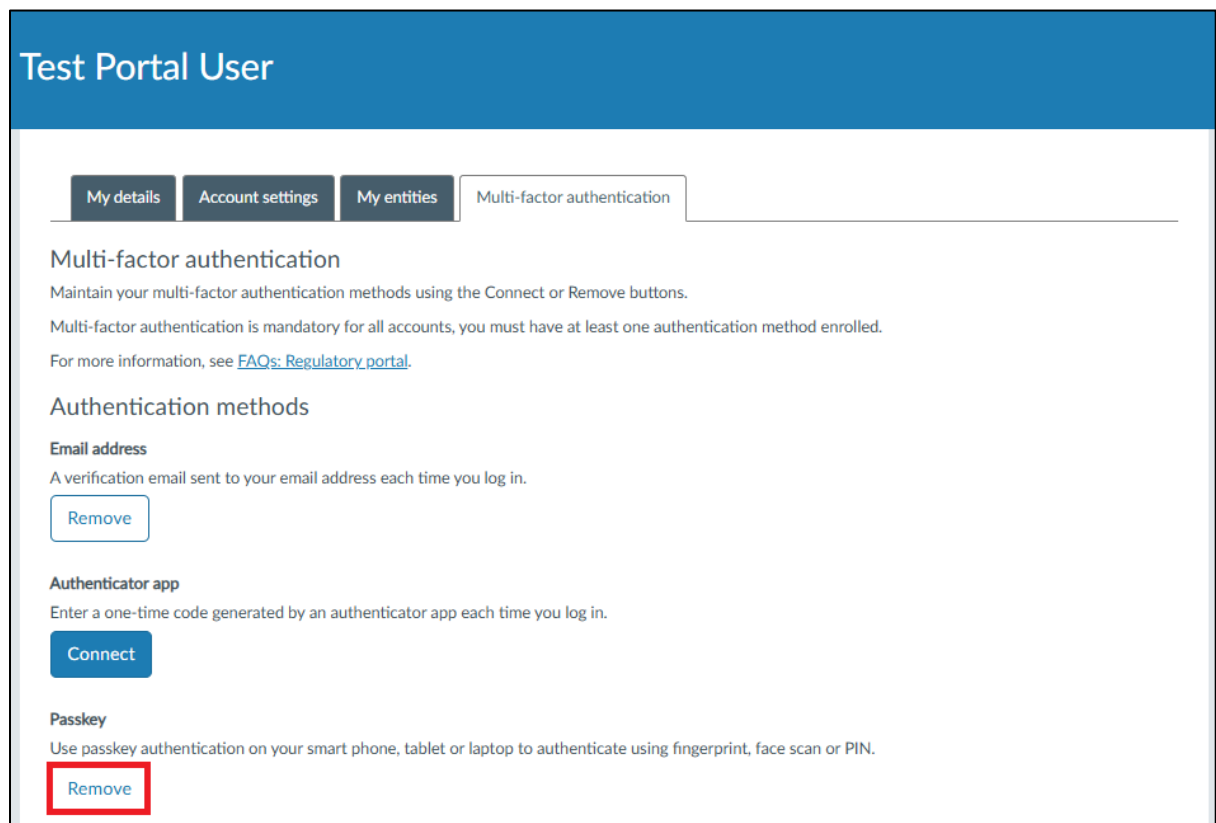
You may also need to delete the log in information from your authenticator app.

A success message will display, confirming you have removed the authenticator app from your account.

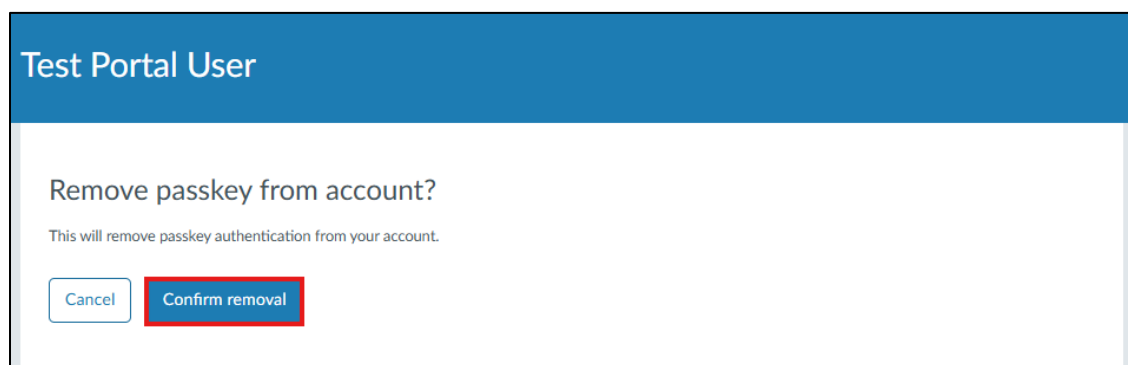


Passkey

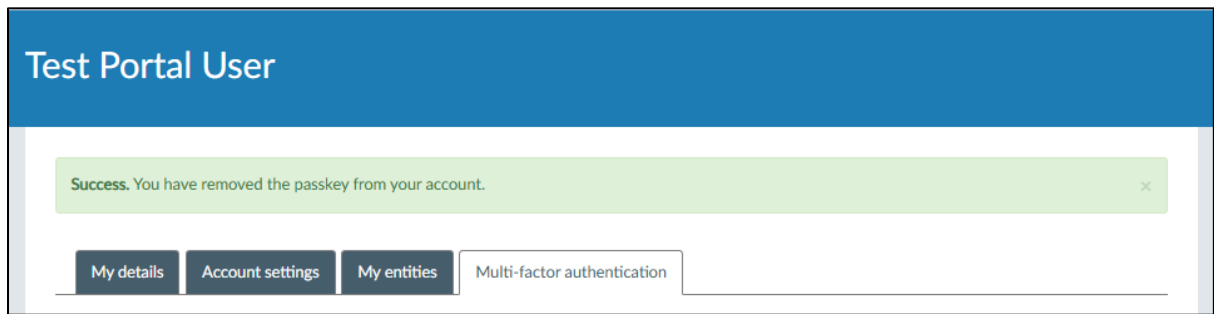
Click the **Remove** button under the **Passkey** heading.



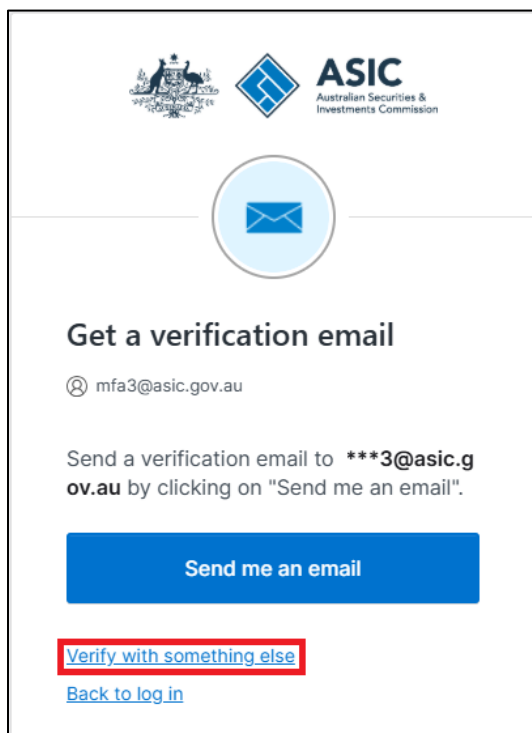
Click the **Confirm removal** button.



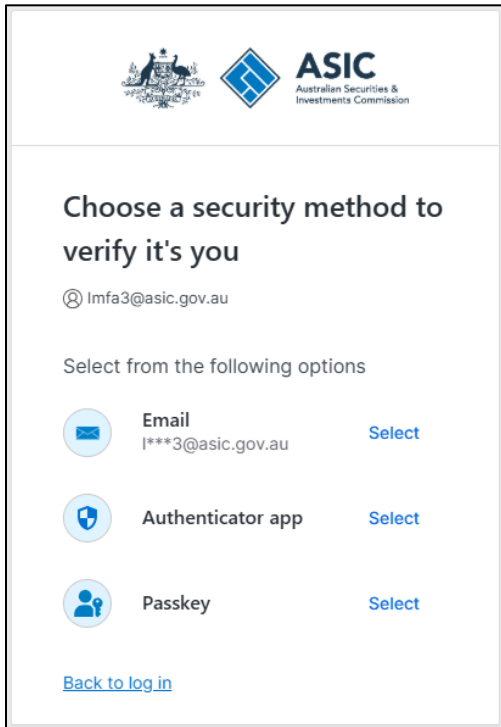
A success message will display, confirming you have removed the passkey from your account.



6. An **email will be sent to the user** confirming when authentication methods are connected or removed.
7. When you next log in you may need to click **Verify with something else** to select your preferred method of authentication.



Click **Select** next to the method of authentication you wish to use.



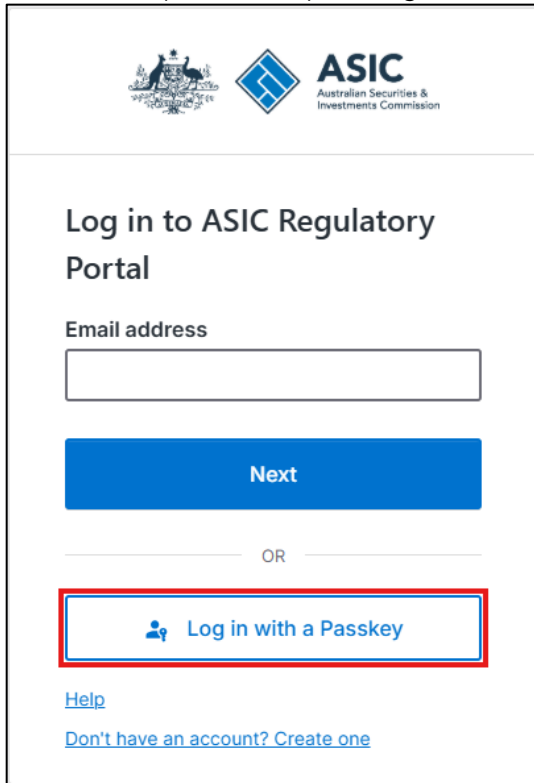
The screenshot shows the ASIC Regulatory Portal interface for selecting a security method. At the top, there are the Australian Government and ASIC logos. The main heading is "Choose a security method to verify it's you". Below this, the email address "lmfa3@asic.gov.au" is displayed. The instruction "Select from the following options" is followed by three choices, each with an icon and a "Select" button:

- Email**: Represented by an envelope icon, with the email address "lmfa3@asic.gov.au" and a "Select" button.
- Authenticator app**: Represented by a shield icon with a checkmark, and a "Select" button.
- Passkey**: Represented by a person icon with a checkmark, and a "Select" button.

At the bottom left, there is a link: [Back to log in](#).



If you have enrolled in Passkey authentication, you can log in without entering your email address and password by clicking on the **Log in with a Passkey** button.



The screenshot shows the ASIC Regulatory Portal login screen. At the top, there are the Australian Government and ASIC logos. The main heading is "Log in to ASIC Regulatory Portal". Below this, there is a form for "Email address" with an input field. A blue "Next" button is positioned below the input field. Below the "Next" button, the word "OR" is centered. Below "OR", there is a button labeled "Log in with a Passkey" with a person icon, which is highlighted with a red rectangular border. At the bottom left, there are two links: [Help](#) and [Don't have an account? Create one](#).