

Registered Agent Privacy Notice

Date updated: 28 February 2019

Information you provide to the Australian Securities and Investments Commission (**US/WE/OUR**) in the Response to the Registered Agent Terms and Conditions will include personal information as defined under the *Privacy Act* 1988 (Cth) (**the Privacy Act**).

Purpose of collection

We are collecting your personal information to record your acceptance of the Registered Agent Terms and Conditions or to record and action your request to cancel your status as a registered agent.

What we collect

The information we will collect includes your name, email address, registered agent name and number, confirmation that you accept the Registered Agent Terms and Conditions or notice to cancel your status and the date and time that you submit the Response.

How will we collect and store the information?

- We are using SoGoSurvey LLC (SoGo), a third party located in the USA, to collect your information through SoGo's website <u>www.sogosurvey.com</u>.
- SoGo will store your information on their server in a secure account that may only be accessed by our authorised officer.
- We will download and store your personal information in our secured environment.
- We will delete all of your personal information from the SoGo service by 2 April 2019.



Who is SoGo?

SoGo is an application service provider that is based in Virginia, USA. You can find <u>SoGo's Privacy Policy</u> on the SoGo website.

Please note; SoGo is **not** bound by the Australian Privacy Principles under the Privacy Act (**the APPs**). If you consent to SoGo collecting your personal information on our behalf, we will not be liable for any act done by SoGo which is a breach of the APPs and you will not have any remedies under the Privacy Act by any act done by SoGo.

SoGo have stated to us that the information will not be accessed or disclosed to any agent acting on their behalf, the data is kept in a secure environment with restricted access and a firewall and other technology is used to prevent unauthorised access to the data. We will delete the information from the SoGo service once it is no longer needed and will store the information only in our secured environment.

Further information

For further information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy, please refer to our <u>Privacy Policy</u>.

If you have any questions or concerns about this Privacy Notice or the Response process, please email us at <u>termsandconditions@asic.gov.au</u>.