



# Notice of liquidator extending time to submit report on company activities and property

## Company details

Company name

ACN/ABN/ARBN

## Lodgement details

To be completed only where this form is  
lodged with ASIC

Who should ASIC contact if there is a query about this form?

Name

ASIC registered agent number (if applicable)

Telephone number

Postal address

Total number of pages

## Extension date

Date to which extension of time granted

Date to which extension of time granted

  /   /    
[D] [D] / [M] [M] / [Y] [Y]

A copy of the notice issued to grant the extension of time must be attached to this form.

## Signature

This form must be signed by the court  
appointed liquidator of the company

Name

Registered liquidator number

Signature

Date signed

  /   /    
[D] [D] / [M] [M] / [Y] [Y]

## Lodgement

Send completed and signed forms to:  
Australian Securities and Investments Commission  
PO Box 4000, Gippsland Mail Centre VIC 3841.

### For more information

Web [www.asic.gov.au](http://www.asic.gov.au)  
Need help? [www.asic.gov.au/question](http://www.asic.gov.au/question)  
Telephone 1300 300 630

# Guide: Notice of liquidator extending time to submit report on company activities and property

This guide does not form part of the prescribed form and is included by ASIC to assist you in completing and lodging form 562.

<b>Use of this form</b>	The use of this form is optional. It has been prepared by ASIC to assist business with the lodgement process by highlighting information required by ASIC.
<b>Lodging period</b>	As soon as practicable after notice in writing has been given granting an extension of time to submit a report made in accordance with s475(1) or 475(2).
<b>How to provide additional information</b>	<p><b>Annexures</b></p> <p>If there is insufficient space in any section of the form, you may submit annexures as part of this lodgement.</p> <p>To make any annexure conform to the regulations, you must</p> <ol style="list-style-type: none"><li>1. use A4 size paper of white or light pastel colour with a margin of at least 10mm on all sides</li><li>2. show the company name and ACN</li><li>3. number the pages consecutively</li><li>4. print or type in BLOCK letters in dark blue or black ink so that the document is clearly legible when photocopied</li><li>5. mark the annexure with an identifying letter or symbol eg a,b,c or 1,2,3 etc.</li><li>6. endorse the annexure with the words: This annexure (mark) of (number) pages referred to in form (form number and title)</li><li>7. sign and date the annexure</li></ol> <p>The annexure must be signed by the same person(s) who signed the form.</p>
<b>Privacy</b>	The information provided to ASIC in this form may include personal information. Please refer to our privacy policy ( <a href="http://www.asic.gov.au/privacy">www.asic.gov.au/privacy</a> ) for information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy.
<b>Lodgement</b>	<p>Send completed and signed forms to: Australian Securities and Investments Commission, PO Box 4000, Gippsland Mail Centre VIC 3841.</p> <p><b>For more information</b> Web <a href="http://www.asic.gov.au">www.asic.gov.au</a> Need help? <a href="http://www.asic.gov.au/question">www.asic.gov.au/question</a> Telephone 1300 300 630</p>