User Guide

ASIC Regulatory Portal
How to switch entities

Version 1.0

Australian Securities & Investments Commission
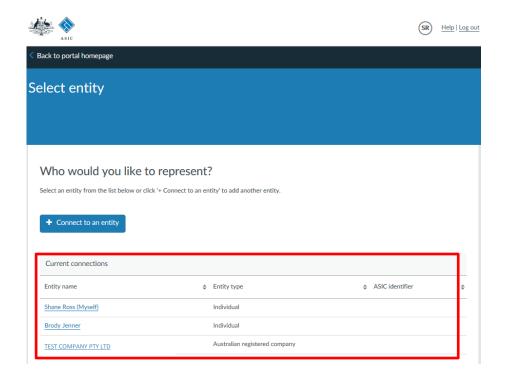
How to switch entity from one entity to another

> ⓘ **What does 'switch entity' mean?**
>
> Depending on your circumstances, as a registered portal user you may be acting on behalf of several different entities. Each entity will have a 'dashboard' displaying that entity's information and its five most recent interactions with ASIC – it is where you can perform tasks for that entity.
>
> To switch entities means to switch from performing tasks for one entity and begin performing tasks for another – you will switch from one entity's dashboard to another entity's dashboard.

1. Log in to **ASIC Regulatory Portal** – https://regulatoryportal.asic.gov.au/

2. This will open the Select entity page which will list all your current connections. Select an **entity** from your list of current connections.

3. This will open the entity's dashboard, where you can view information and perform tasks for that entity. To switch entity, click **Switch entity** in the banner and repeat step 2 above.