



ASIC

Australian Securities & Investments Commission

User guide

# ASIC Search

## Document Search

The screens and data pictured in this guide are examples only. Actual screens may have minor differences in text and layout.

## Searching the ASIC registers

- ASIC's registers can be searched directly from the [ASIC website](#).
- The more criteria you enter about the search you want to conduct, the more relevant the results will be.
- Assistance with using the search facility and purchasing search items can be accessed via the help function.

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# Screen layout

The screenshot shows the ASIC Connect website interface. At the top, there is a navigation bar with the ASIC logo and the text 'Connect'. Below this, there is a search bar labeled 'Search ASIC Registers' with a dropdown menu for 'Within:' (set to 'Select') and a text input for 'For:' (set to 'Name or Number'). A red arrow points from the text 'Search ASIC Registers' at the top right to the search bar. Below the navigation bar, there are links for 'Check Name Availability', 'Professional Registers', and 'Information Brokers'. The main content area is titled 'Search ASIC Registers' and features a sidebar with navigation options: 'Organisations & Business Names', 'Check Name Availability', 'Documents', 'Banned & Disqualified', and 'Professional Registers'. The main search area contains a search box with the same 'Within:' and 'For:' fields and a 'Go' button. Below the search area, there are sections for 'More About' (Information Brokers, Payment by Credit Card, Search Other Registers) and 'Need Help' (Using Search, Understanding free vs paid searches, Fees, Search Tips, Using the shopping cart, Viewing your search results, Frequently asked questions, Product examples, Glossary of terms). On the right side, there are utility boxes for 'Shopping Cart (0)', 'Quick Links', 'Recent Purchases', 'Recent Searches', and 'Follow ASIC' (with links to Twitter and YouTube). At the bottom, there is a footer with links for 'Help', 'Copyright', 'Privacy', 'Accessibility', and 'Contact us'.

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# Screen layout

- Shopping cart
- Related links
- Recent purchases
- Recent searches
- Follow ASIC

- Help links

**Connect**  
ASIC

Search ASIC Registers

Within:  For:

Search ASIC Registers

Check Name Availability Professional Registers Information Brokers

**Search ASIC Registers**

**Organisations & Business Names** Search information on companies or other organisations. [Learn More](#)

**Check Name Availability**

**Documents**

**Banned & Disqualified**

**Professional Registers**

**Search ASIC Registers**

Search Within:

For:

**Shopping Cart (0)**

**Quick Links**

- Report a data issue
- Look up ABN information
- ASIC Website
- Setup an alert
- Information brokers
- NZ Companies
- Ask a question
- Service availability

**Recent Purchases**

**Recent Searches**

**Follow ASIC**

FOLLOW US ON [twitter](#)

See more on [YouTube](#)

**More About**

**Information Brokers**  
Information Brokers can offer additional information and services in conducting your searches. [Learn More](#)

**Payment by Credit Card**  
Purchase paid searches with ASIC online now using your credit card. [Learn More](#)

**Search Other Registers**  
Search for gazettes, product disclosure statements, enforceable undertakings and other ASIC registers. [Learn More](#)

**Need Help**

- Using Search
- Understanding free vs paid searches
- Fees
- Search Tips
- Using the shopping cart
- Viewing your search results
- Frequently asked questions
- Product examples
- Glossary of terms

Help | Copyright | Privacy | Accessibility | Contact us |

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# Screen layout

The screenshot displays the ASIC Connect website interface. At the top, there is a navigation bar with the ASIC logo and the text 'Connect'. Below this, there is a search bar labeled 'Search ASIC Registers' with a dropdown menu for 'Within:' (set to 'Select') and a text input for 'For:' (set to 'Name or Number'). A 'Go' button is located to the right of the search bar. Below the search bar, there are links for 'Check Name Availability', 'Professional Registers', and 'Information Brokers'. The main content area is titled 'Search ASIC Registers' and features a search form with a 'Search Within:' dropdown (set to 'Select') and a 'For:' text input (set to 'Name or Number'). A 'Go' button is positioned below the search form. To the right of the search form, there is a 'Help' icon and a 'Shopping Cart (0)' button with a 'View Cart' link. Below the search form, there is a 'Quick Links' section with a dropdown menu containing links for 'Report a data issue', 'Look up ABN information', 'ASIC Website', 'Setup an alert', 'Information brokers', 'NZ Companies', 'Ask a question', and 'Service availability'. Below the 'Quick Links' section, there is a 'Recent Purchases' section with a dropdown menu. Below the 'Recent Purchases' section, there is a 'Recent Searches' section with a dropdown menu. Below the 'Recent Searches' section, there is a 'Follow ASIC' section with a dropdown menu containing links for 'FOLLOW US ON twitter' and 'See more on YouTube'. Below the search form, there is a 'More About' section with three sub-sections: 'Information Brokers', 'Payment by Credit Card', and 'Search Other Registers'. Each sub-section includes a small image and a 'Learn More' link. Below the 'More About' section, there is a 'Need Help' section with a dropdown menu containing links for 'Using Search', 'Understanding free vs paid searches', 'Fees', 'Search Tips', 'Using the shopping cart', 'Viewing your search results', 'Frequently asked questions', 'Product examples', and 'Glossary of terms'. At the bottom of the page, there is a footer with links for 'Help', 'Copyright', 'Privacy', 'Accessibility', and 'Contact us'.

Information about searching the register.

Learn more about searching and lodging..

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## Screen layout

Select one of these sub-menus to search a particular register.

Select this link to access a list of Information Brokers and alternative search services.

The screenshot displays the ASIC Connect website interface. At the top, the ASIC logo and 'Connect' branding are visible. A search bar is located in the top right corner, labeled 'Search ASIC Registers', with dropdown menus for 'Within:' (set to 'Select') and 'For:' (set to 'Name or Number'), and a 'Go' button. Below the search bar, a navigation menu includes 'Search ASIC Registers', 'Check Name Availability', 'Professional Registers', and 'Information Brokers'. The 'Search ASIC Registers' link is highlighted with a red box, and a red arrow points from the text 'Select one of these sub-menus to search a particular register.' to it. Another red arrow points from the text 'Select this link to access a list of Information Brokers and alternative search services.' to the 'Information Brokers' link in the navigation menu.

The main content area is titled 'Search ASIC Registers' and features a search form with the same 'Within:' and 'For:' dropdowns and a 'Go' button. To the left of the search form is a sidebar menu with the following items: 'Organisations & Business Names', 'Check Name Availability', 'Documents', 'Banned & Disqualified', and 'Professional Registers'. Below the search form, there are two columns of information:

- More About:** Three sections with icons and text:
  - Information Brokers:** Information Brokers can offer additional information and services in conducting your searches. [Learn More](#)
  - Payment by Credit Card:** Purchase paid searches with ASIC online now using your credit card. [Learn More](#)
  - Search Other Registers:** Search for gazettes, product disclosure statements, enforceable undertakings and other ASIC registers. [Learn More](#)
- Need Help:** A list of links:
  - Using Search
  - Understanding free vs paid searches
  - Fees
  - Search Tips
  - Using the shopping cart
  - Viewing your search results
  - Frequently asked questions
  - Product examples
  - Glossary of terms

On the right side of the page, there are several utility boxes: 'Shopping Cart (0) View Cart', 'Quick Links' (with links like 'Report a data issue', 'Look up ABN information', etc.), 'Recent Purchases', 'Recent Searches', and 'Follow ASIC' (with 'FOLLOW US ON twitter' and 'See more on YouTube' buttons).

At the bottom of the page, a footer contains links for 'Help', 'Copyright', 'Privacy', 'Accessibility', and 'Contact us'.

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# Start your search

Visit our website at [www.asic.gov.au](http://www.asic.gov.au).

Click on **Companies and organisations**.

This will take you to ASIC Connect Search.

The screenshot shows the ASIC website homepage. At the top, there is a search bar with the text "Start searching" and a "SEARCH" button. Below the search bar is a navigation menu with tabs for "FOR BUSINESS", "FOR FINANCE PROFESSIONALS", "FOR CONSUMERS", "REGULATORY RESOURCES", and "ABOUT ASIC".

On the left side, there is a "Find out more" section with links to "About business names", "Starting a company", "Making a complaint", "Paying fees", "Using our online services", and "Frequently asked questions".

In the center, there is a banner for "ASIC's small business hub" with the text "Legal information for small business operators." and a red box with the number "1" next to it.

On the right side, there is a "Search our registers" section with a red box around the "Companies and organisations" link. Below this are links for "Business names", "Professional registers", and "View all registers". There is also a "Pay now - business name renewals" section and a "Use our online services" section with a dropdown menu and a list of services: "Change addresses", "Update details", and "Pay your company annual review fee".

Below the banner, there are three columns of content: "For business", "For finance professionals", and "For consumers". Each column has a "Read more" link and a list of topics. The "For business" column includes "Are your company details up to date?", "How to check and make changes", and "Your legal obligations as a small business operator". The "For finance professionals" column includes "Your obligations as an AFS licensee", "Do you need a credit licence?", and "Looking for a regulatory document?". The "For consumers" column includes "Our consumer website, MoneySmart, has tips and tools to help you manage your money" and "Looking for unclaimed money?".

At the bottom, there is a "Media releases" section with a list of latest media releases, a "Hot topics" section with links to "ASIC reports", "Life insurance report", "Latest enforcement report", "Strategic outlook", "Consultations", and "Speeches", and a "Contact us" section with links to "Ask us a question", "Contact details", "Send us your feedback", "Make a complaint", and "Careers at ASIC".

At the bottom right, there is a "Log in" button and a "Find a form" section with links to "484 Change company details", "201 Register a company", and "370 Officeholder notifies resignation/retirement".

At the bottom of the page, there is a footer with the text "Information Public Scheme (IPS) | Freedom of information | Copyright | Privacy | Contact us | Accessibility statement | Disclaimer | Site map" and social media icons for YouTube and Facebook.

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# Start your document search

## ASIC Connect

1. In the search field, select **Documents** and enter the document number.
2. Click **Go** to view the results.

The screenshot displays the ASIC Connect website interface. At the top, the ASIC logo and 'Connect' branding are visible. A search bar at the top right contains the text 'Search ASIC Registers' and a dropdown menu set to 'Select'. Below this, a navigation bar includes links for 'Check Name Availability', 'Professional Registers', and 'Information Brokers'. The main content area features a 'Search ASIC Registers' section with a 'Search Within:' dropdown menu set to 'Documents' and a 'For:' field containing the document number '7E0054321'. A 'Go' button is positioned below the search fields. To the right of the search area, there are sections for 'Quick Links', 'Recent Purchases', and 'Recent Searches'. The 'Quick Links' section includes options like 'Report a data issue' and 'Look up ABN information'. The 'Recent Searches' section shows a list of previous searches, including 'Document search - '7E0054321''. At the bottom of the page, there is a footer with links for 'Help', 'Copyright', 'Privacy', 'Accessibility', and 'Contact us'.

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# Search results

Searching a specific document number will return details about that document.

Under **Information for purchase**, a list of products available for purchase is displayed.

1. The document searched is shown at the top.
2. Other document (if available) are shown here.
3. Click on **Add To Cart**. Click **OK** when confirmation box appears.
4. Click **Checkout**.

To access the shopping cart click on **View Cart** in the orange box at the top right of the screen.

**View Details**

**Documents** [Hide all details](#)

**484E Change To Company Details Appointment Or Cessation Of A Company Officeholder 7E0054321**

**Summary**

Company Name: [A.C.N. 550 500 902 PTY LTD](#)  
ACN: 550 500 902

**Information for purchase** [?](#)

Purchased information is delivered online unless specified. Payment by credit card only. [?](#)

Date	Document No.	Document type	Pages	Uncertified	Certified <a href="#">?</a>
26/07/2011	7E0054321	Change To Company Details Appointment Or Cessation Of A Company Officeholder (484E)	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Company Documents** [Show all documents](#)

**Last 3 Documents Lodged**

Date	Document No.	Document type	Pages	Uncertified	Certified <a href="#">?</a>
26/07/2011	7E0054321	Change To Company Details Appointment Or Cessation Of A Company Officeholder (484E)	2	<input type="checkbox"/>	<input type="checkbox"/>
8/07/2010	7E0043256	Application For Reservation Of A New Name Upon Change Of Name (410B)	2	<input type="checkbox"/>	<input type="checkbox"/>
12/05/2010	7E0040114	Change To Company Details Appoint Or Cease A Special Purpose Company (484F)	2	<input type="checkbox"/>	<input type="checkbox"/>

**1**

**2**

**3** [+ Add to cart](#)

**4** [Checkout](#)

[New Search](#)

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# Shopping cart

This screen will confirm all the products that were selected and give the option to remove any, prior to purchasing.

To remove a product or products from the cart, tick the relevant box and click **Remove**.

To purchase products in the cart, click on **Pay Now**.

The screenshot displays the ASIC Connect Shopping Cart interface. At the top, there is a search bar for ASIC Registers with options for 'Within' (Select) and 'For' (Name or Number). Below the search bar are navigation links: 'Check Name Availability', 'Professional Registers', and 'Information Brokers'. The main content area is titled 'Shopping Cart' and contains a table with the following items:

	Price	Remove
<a href="#">A.C.N. 550 500 902 PTY LTD ACN 550 500 902</a>		
Certified Document - 7E0054321 - 484E Change To Company Details Appointment Or Cessation Of A Company Officeholder		<input type="checkbox"/>
<b>Subtotal</b>		

Below the table, there is a warning message: "We cannot refund payments once a purchase request is complete. Ensure you review your product selection before payment. Refer to our [refund policy](#) for further information." To the right of this message is a 'Remove' button with a checked checkbox. At the bottom of the cart, there is a 'TOTAL (AUD)' row and a 'Pay Now' button. The page also features a 'Quick Links' sidebar with options like 'Report a data issue', 'Look up ABN information', and 'ASIC Website'. The footer contains links for 'Help', 'Copyright', 'Privacy', 'Accessibility', and 'Contact us'.

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# Payment screen

1. If you have ordered certified documents, enter the delivery address.
2. Enter an the email address for the delivery of other purchased products and the payment receipt. You will need to confirm the email address by entering it twice.
3. Enter credit card details to make the payment.
4. Click on **Next**.

The next screen will confirm payment or highlight any problems with the transaction.

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The screenshot shows the ASIC Connect 'Payment Details' screen. At the top, there's a search bar for ASIC registers and navigation links like 'Check Name Availability', 'Professional Registers', and 'Information Brokers'. The main content is divided into two sections: 'Delivery' (marked with a red '1') and 'Credit Card Payment' (marked with a red '3'). The 'Delivery' section includes fields for Name (Title, Given name(s), Family name), Street/PO Box, Suburb/City, State/Territory, and Postcode. Below this are fields for Email Address and Confirm Email Address. The 'Credit Card Payment' section shows an invoice amount of \$36.00 and fields for Card Type (Visa/Mastercard), Card Number, Expiry Date, CVV, and Name on Card. A red '2' is placed between the two sections. At the bottom, there are 'Back' and 'Next' buttons, with a red '4' next to 'Next'. A note at the bottom right says 'Note: Mock Gateway'. On the right side, there are sidebars for 'Shopping Cart (1)', 'Quick Links', 'Recent Purchases', 'Recent Searches', and 'Follow ASIC'.

# Receipt

This screen confirms the purchase of products.

Click **View & Print Payment Receipt** to open your receipt in PDF form.

Your product and receipt will be sent to your email address for you to view, save and print. Alternatively you can collect the payment receipt and product online by clicking **Online Retrieval Status**.

**Connect**  
ASIC

Search ASIC Registers

Within: Select  
For: Name or Number **Go**

Search ASIC Registers

Check Name Availability Professional Registers Information Brokers

### Receipt

**✓ Your purchase was successful**

The PDF versions of your products are currently being generated. Once generated, links to PDF versions of the payment receipt and purchased products will be emailed to noname@none.com.  
Please ensure you retrieve and store the payment receipt and purchased products at your earliest convenience, as the links will become inactive after 90 days.  
Note: Depending on the size of your document, there may be a delay in receiving your email.

<b>Receipt number</b>	24351	<b>Address</b>	Mr no name
<b>Payment method</b>	Visa		PO Box 1
<b>Date</b>	20/03/2012		None,VIC,3000
<b>Amount (AUD)</b>			Australia

[View & Print Payment Receipt](#)

#### Purchased Product(s)

**A.C.N. 550 500 902 PTY LTD ACN 550 500 902**

Information product	
Certified Document - 7E0054321 - 484E Change To Company Details Appointment Or Cessation Of A Company Officeholder	Postal Delivery

**Would you like to collect the payment receipt and products online?**

Once the products have been generated, you can also access the payment receipt and purchased products from this screen. To check if the products have been generated and are available for collection from this screen, click the online retrieval status button.

Please note: Generation of products may take up to 10 minutes.

**Online Retrieval Status**

Shopping Cart (0) [View Cart](#)

**Quick Links**

- Report a data issue
- Look up ABN information
- ASIC Website
- Setup an alert
- Information brokers
- NZ Companies
- Ask a question
- Service availability

**Recent Purchases**

- Receipt 24351

**Recent Searches**

- Document search - '7E0054321'

**Follow ASIC**

[FOLLOW US ON twitter](#)

[See more on YouTube](#)

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