



# Request to suppress residential address or change residential and/or alternative address

Related form:

378 Application to use an alternative address

## Lodgement details

Who should ASIC contact if there is a query about this form?

ASIC registered agent number (if applicable)

Firm/organisation

Contact name/position description

Telephone number (during business hours)

Email Address

Postal address

Suburb/City

State/Territory

Postcode

## 1 Personal details

Name

Provide full given names, not initials

Family name

Given names

Date of birth

 /  / 

[D] [D] [M] [M] [Y] [Y]

Place of birth (town/city)

(state/country)

Former name

Eg change by deed poll or marriage

Family name

Given names

## 2 Application

I request an alternative address in place of my usual residential address for notices under s205B(1), (2) or (4) of the *Corporations Act 2001* (Corporations Act) or applications under s5H(2), s117(2) or 601BC(2) of the Corporations Act because: (tick the appropriate box)

A  My name, but not my residential address, IS on an electoral roll under the *Commonwealth Electoral Act 1918*, as I have been granted 'silent enrolment' under Section 104 of that Act by the Australian Electoral Commission (AEC)

Attach a copy of the AEC's letter confirming silent enrolment status.

B  My name IS NOT on an electoral roll under the *Commonwealth Electoral Act 1918* and I apply for ASIC to determine in writing under 205D(2) of the Corporations Act that I am entitled to have an alternative address.

Lodge a Form 378 Application to use an alternative address, with statutory declaration and application fee.

Note: Completed Forms 378, 379 and any attachments are **not** publicly available.

Go to section 4 and provide your residential and alternative address details.

### 3 Change to address details

I have an ASIC approval number to have an alternative address included in notices under s205B(1), (2) or (4) of the Corporations Act or applications under s5H(2), s117(2) or 601BC(2) of the Corporations Act and I wish to notify a change to:

my residential address

Date of change

/  /   
[D] [D] [M] [M] [Y] [Y]

alternative address

Date of change

/  /   
[D] [D] [M] [M] [Y] [Y]

My ASIC approval number is:

Go to section 4 and provide the details of your new residential address and/or new alternative address.

### 4 Addresses

Usual residential address or change to usual residential address

Unit, floor, building name

Street number and Street name

Suburb/City

State/Territory

Postcode

Country (if not Australia)

Alternative address or change to alternative address

At the office of (if applicable)

Unit, floor, building name

Street number and Street name

Suburb/City

State/Territory

Postcode

### Signature

I certify that the information given on this form is true and complete.

Name

Signature

Date signed

/  /   
[D] [D] [M] [M] [Y] [Y]

### Lodgement

Send completed and signed forms to:  
Australian Securities & Investments Commission  
PO Box 4000  
Gippsland Mail Centre VIC 3841

#### For more information

Web [www.asic.gov.au](http://www.asic.gov.au)  
Need help? [www.asic.gov.au/question](http://www.asic.gov.au/question)  
Telephone 1300 300 630

# Guide:

## Request to suppress residential address or change residential and/or alternative address

This guide does not form part of the prescribed form. It is included by ASIC to assist you in completing and lodging the Form 379.

<b>Signature</b>	This form must be signed by the person applying to use an alternative address in place of their residential address.	
<b>Lodgement period</b>	Nil for initial notice. 14 days for change of usual residential address. 28 days for change of alternative address.	
<b>Lodging fee</b>	Late fees will apply if you notify a change outside of the lodgement period.  For information on fees refer to <a href="http://www.asic.gov.au/forms">www.asic.gov.au/forms</a> .	
<b>Other forms to be completed</b>	If <b>Box A</b> is ticked    Attach a copy of the letter from the Australian Electoral Commission confirming the person's silent enrolment status.  If <b>Box B</b> is ticked    Lodge a Form 378 <i>Application to use an alternative address</i> , statutory declaration and lodging fee.	
<b>Additional information</b>	The <b>usual residential address</b> is the address at which the person normally resides and is the address that will be suppressed on ASIC's public database.  The <b>alternative address</b> is the address that will appear on ASIC's public database in place of the suppressed usual residential address. It must be an address within Australia at which the person can be contacted and cannot be a post office box address. Only one alternative address may be used at any given time.  Completed Forms 378, 379 and any attachments are <b>not</b> available for public inspection.	
<b>Effect of address suppression</b>	The usual residential address provided on this form will be suppressed wherever it appears on ASIC's public database; the alternative address provided on this form will appear in its place. This will include where the usual residential address is used by any other person on ASIC's database, or used as the Registered Office or Principal Place of Business for a company.	
<b>Changes to usual residential address or alternative address</b>	For persons with ASIC's approval to suppress their usual residential address: <ul style="list-style-type: none"><li>• a change of usual residential address must be lodged on a <b>Form 379</b> within 14 days after the date of change</li><li>• a change of alternative address must be lodged on a <b>Form 379</b> (not a Form 484) within 28 days after the date of change.</li></ul>	
<b>Privacy</b>	The information provided to ASIC in this form may include personal information. Please refer to our privacy policy ( <a href="http://www.asic.gov.au/privacy">www.asic.gov.au/privacy</a> ) for information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy.	
<b>Lodgement</b>	Send completed and signed forms to: Australian Securities & Investments Commission PO Box 4000 Gippsland Mail Centre VIC 3841	<b>For more information</b> Web <a href="http://www.asic.gov.au">www.asic.gov.au</a> Need help? <a href="http://www.asic.gov.au/question">www.asic.gov.au/question</a> Telephone 1300 300 630