



ASIC

**Connect**

User guide

# ASIC Connect

## How to sign up for an ASIC Connect account

The screens and data pictured in this guide are examples only. Actual screens can have minor differences in text and layout.



## How to sign up for an ASIC Connect account

- [ASIC Connect](#) is the online system used to manage your business name or approved SMSF auditor registration.
- Further assistance about using [ASIC Connect](#) can be accessed via the  button at the top right-hand side of the screen.
- Visit our [support page](#) for more user guides about other [ASIC Connect](#) transactions.

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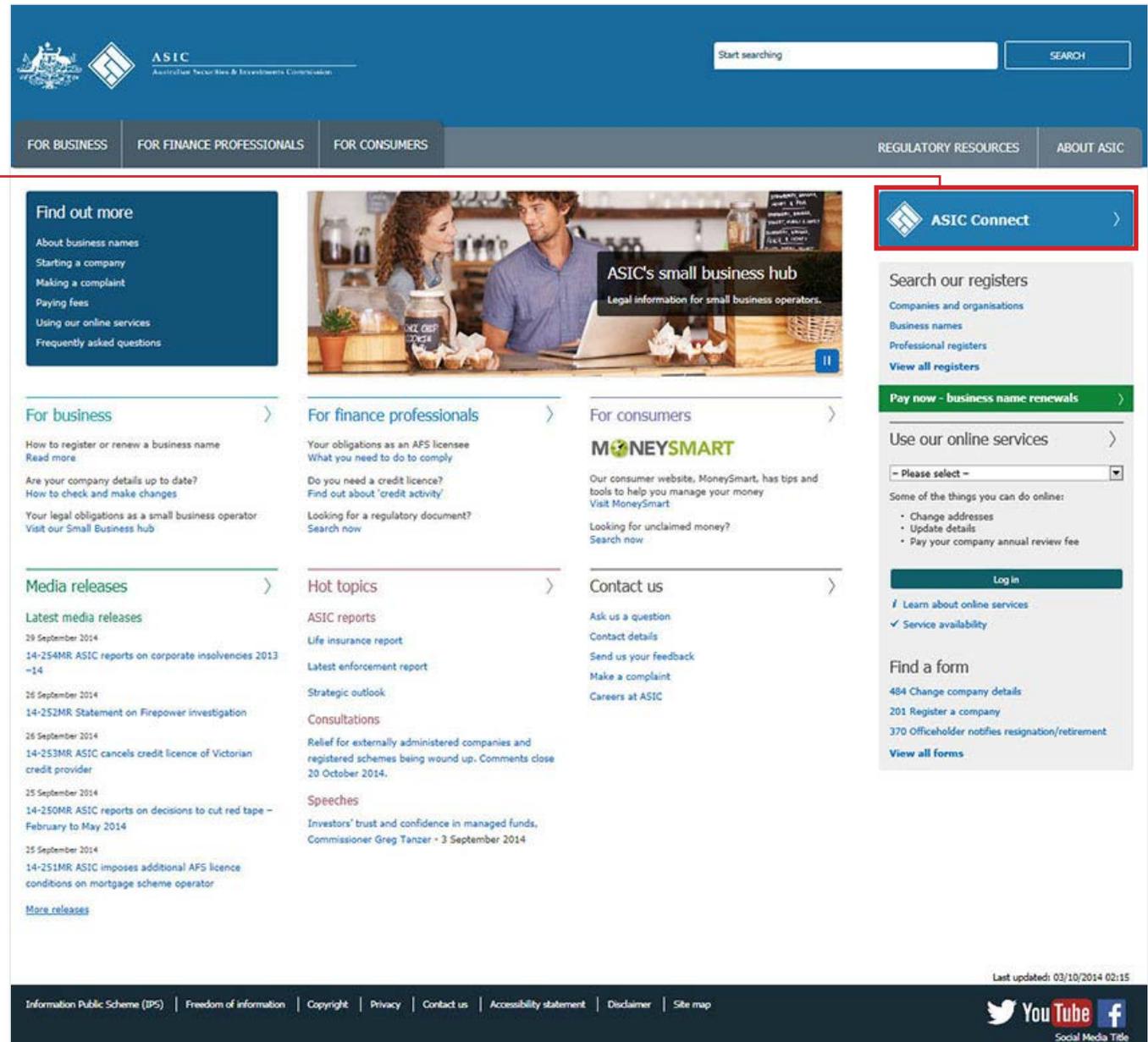
[How to sign up for an ASIC Connect account](#)

# Get started

Visit our website at [www.asic.gov.au](http://www.asic.gov.au).

Click on the blue **ASIC Connect** box.

This will take you to ASIC Connect.



The screenshot shows the ASIC website homepage. At the top, there is a search bar with the text "Start searching" and a "SEARCH" button. Below the search bar is a navigation menu with categories: "FOR BUSINESS", "FOR FINANCE PROFESSIONALS", "FOR CONSUMERS", "REGULATORY RESOURCES", and "ABOUT ASIC".

The main content area is divided into several sections:

- Find out more:** A dark blue box containing links for "About business names", "Starting a company", "Making a complaint", "Paying fees", "Using our online services", and "Frequently asked questions".
- ASIC's small business hub:** A banner image of a man and a woman in a cafe setting, with text: "ASIC's small business hub. Legal information for small business operators."
- For business:** A section with a right-pointing arrow, containing links for "How to register or renew a business name", "Are your company details up to date?", and "Your legal obligations as a small business operator".
- For finance professionals:** A section with a right-pointing arrow, containing links for "Your obligations as an AFS licensee" and "Looking for a regulatory document?".
- For consumers:** A section with a right-pointing arrow, featuring the "MONEYSMART" logo and links for "Our consumer website, MoneySmart" and "Looking for unclaimed money?".
- Media releases:** A section with a right-pointing arrow, listing "Latest media releases" with dates and titles such as "14-254MR ASIC reports on corporate insolvencies 2013-14".
- Hot topics:** A section with a right-pointing arrow, listing "ASIC reports", "Latest enforcement report", "Strategic outlook", "Consultations", and "Speeches".
- Contact us:** A section with a right-pointing arrow, containing links for "Ask us a question", "Contact details", "Send us your feedback", "Make a complaint", and "Careers at ASIC".

On the right-hand side, there is a vertical navigation menu with a red box around the "ASIC Connect" button. Below it are sections for "Search our registers", "Pay now - business name renewals", "Use our online services", and "Find a form".

At the bottom of the page, there is a footer with the text "Information Public Scheme (IPS) | Freedom of information | Copyright | Privacy | Contact us | Accessibility statement | Disclaimer | Site map" and social media icons for YouTube and Facebook.

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## Get started

Select **Sign up** in the blue ASIC Connect box.



The screenshot shows the ASIC Connect website homepage. At the top, there is a navigation bar with the ASIC logo, the word 'Connect', and a search bar for registers. Below the navigation bar is a 'Welcome' section. On the left, there is a vertical menu with links: 'First time user?', 'Information about business names', 'Information about SMSF Auditors', 'Search ASIC's registers', and 'Log in to other ASIC registers'. In the center, there is a large image of three people working at a computer. To the right of the image, there is a 'Log in to ASIC Connect' section with a 'Sign up' button highlighted in red. Below this is a 'Log in to other ASIC Registers' section. On the far right, there are 'Quick Links' and 'Follow ASIC' sections. At the bottom, there is a footer with links for 'Help', 'Copyright', 'Privacy', 'Accessibility', and 'Contact us'.

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[How to sign up for an ASIC Connect account](#)

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# Get started

1. Read the information about ASIC Connect.
2. Select **Sign Up** to create a new ASIC Connect account.



The screenshot shows the ASIC Connect website interface. At the top, there is a navigation bar with the ASIC logo, the word 'Connect', and a search bar labeled 'Search Registers'. Below the navigation bar, the main content area is titled 'Information about business names and SMSF auditors'. A red box with the number '1' highlights the first section, 'Getting started with ASIC Connect'. This section contains introductory text about the service, instructions on how to use it, and links for more information. To the right of the main content, there are two sidebars: 'Quick Links' with various service links and 'Follow ASIC' with social media buttons for Twitter, YouTube, Facebook, and an ASIC Webcast button. At the bottom of the page, there are buttons for 'Back', 'Sign Up', and 'Log in', with a red box and the number '2' highlighting the 'Sign Up' button.

**1** **i** **Getting started with ASIC Connect**

ASIC Connect is our online service for registering and updating registry details with ASIC. In most cases, you will receive on the spot confirmation that your registration is complete or that your transaction has been received.

Currently, business name and SMSF auditor transactions are available through ASIC Connect, and this will expand over time.

You can also use ASIC Connect to search our registers. [Search our registers now.](#)

To use ASIC Connect, you will need to sign up and create an account.

After you sign up, you can link a business name or SMSF auditor registration to your ASIC Connect account using the ASIC key. This is a unique 11 digit number, similar to the PIN for your bank account.

[Learn more about the ASIC key](#)

[Learn more about ASIC Connect](#)

**i** **ASIC Connect for business names**

Our business names service enables you to register a business name, renew an existing business name and update your business name details online.

[Learn more about business names.](#)

[Learn more about registering business names](#)

[Learn more about renewing a business name](#)

[Am I a hobby or a business?](#) Australian Taxation Office (ATO) guide

**i** **ASIC Connect for SMSF auditors**

Our SMSF auditor service enables you to register as an SMSF auditor, submit your annual statement and update your details online.

[Learn more about SMSF auditors](#)

[Learn more about registering as an SMSF auditor](#)

**i** **More information**

[Sign up now](#)

Already have an ASIC Connect account? [Log in](#)

[Learn more about ASIC Connect](#)

**2** **Sign Up** **Log in**

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[How to sign up for an ASIC Connect account](#)



# Get started

## Sign up

1. Enter your email address. This will become your username.
2. Enter a password that is a minimum length of nine characters, consisting of three of the following - lowercase (a-z) and uppercase (A-Z) alphabetic characters, numeric characters (0-9) or special characters (!\$#%). It cannot contain any two consecutive characters that appear in your user ID, first name or last name. It must not be one of your previous eight passwords.
3. Enter your personal details (given name, family name, phone).
4. Select a security question from the drop-down box and enter the answer.
5. Tick the box to confirm you have read and accept the terms and conditions.
6. Select **Create account** to continue.

The screenshot shows the ASIC Connect sign-up page. At the top, there is a navigation bar with the ASIC logo, the word 'Connect', and a search bar for ASIC registers. Below the navigation bar is a 'Sign up' section. On the left side of the form, there are six red boxes with white numbers 1 through 6, corresponding to the steps in the adjacent list. The form itself is titled 'Your details' and includes several fields: 'Username (email address)', 'Confirm username (email address)', 'Password', 'Confirm password', 'Given name', 'Other given names', 'Family name', 'Phone' (with radio buttons for Work, Home, and Mobile), 'Security question' (a dropdown menu), and 'Security answer'. A checkbox at the bottom is for accepting terms and conditions. At the bottom right of the form is a blue 'Create account' button. To the right of the form is a 'Quick Links' sidebar with various services like 'Australian Business Register' and 'ABN Lookup', and a 'Follow ASIC' section with social media links for Twitter, YouTube, and Facebook, and an 'ASIC WEBCAST' link.

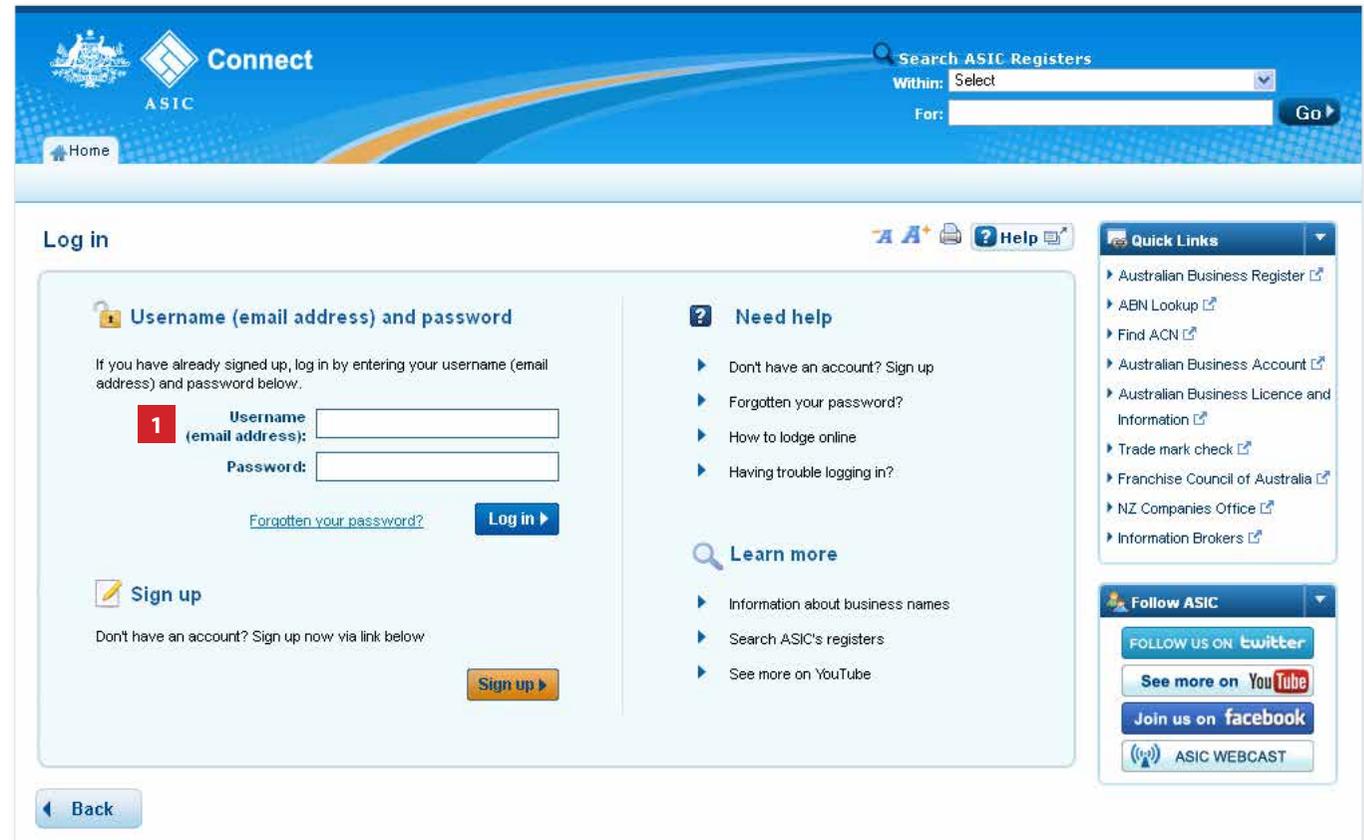
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## Log in

We will send an activation email to the email address you provided. This can take up to 15 minutes to reach you depending on your email provider.

After you receive your email, open it, and click on the **Activate ASIC Connect account** link. If this does not work, you can copy and paste the link from your email into your web browser.

1. Log in using your email address and password provided on previous screen.



The screenshot shows the ASIC Connect login interface. At the top, there is a search bar for ASIC registers and a home button. The main content area is titled 'Log in' and contains a form for entering a username (email address) and password. A red '1' is placed next to the username field. Below the form are links for 'Forgotten your password?' and a 'Log in' button. There is also a 'Sign up' section with a 'Sign up' button. To the right of the form are sections for 'Need help' (with links for account issues) and 'Learn more' (with links for business names, registers, and YouTube). On the far right, there are 'Quick Links' and 'Follow ASIC' sections with social media buttons for Twitter, YouTube, and Facebook, and an ASIC Webcast button. A 'Back' button is located at the bottom left of the main content area.

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