

How to search business name index

ASIC Connect user guide | Published June 2025



Note: The screens and data pictured in this guide are examples only. Actual screens can have minor differences in text and layout.

Overview

- <u>Business name search</u> is the online system to search business names.
- The more criteria you enter about the search you want to conduct, the more relevant the results will be.

Get started

- 1. Visit our website at <u>asic.gov.au</u>.
- 2. On the homepage, click the **Search ASIC registers** tile (under Popular tasks).
- 3. Select **Business names** in the left-hand navigation and choose the <u>Search business names</u> register button.

Tips:

- Additional support can be found on the following pages:
 - <u>Business name holders</u> support page (contains user guides and FAQs).
 - <u>Top call centre questions</u>.

Search a business name

- 1. Select the Search business names register tab.
- 2. Select **Business name index** from the drop-down box.
- 3. Enter the business name or number.
- 4. Select Go to view results.



Search results

This screen shows basic information about each business name.

- 1. Select the business name to view more information. You can also select more than one business name by ticking the boxes and selecting **View Details**.
- 2. Select View results list to print the results in PDF.
- 3. Select New Search to start another search.

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View details

More information about the business name selected will be displayed.

The page gives a summary of the business name details. Under Information for purchase, there is a list of available products.

- 1. Select the product you would like to purchase.
- 2. Select Add To Cart. Select OK when the confirmation box appears.
- 3. Select Checkout.

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Shopping cart

The shopping cart shows all products selected for purchase.

- 1. To remove products from the cart, tick the relevant box and select **Remove**.
- 2. To purchase products in the cart, select **Pay Now**.

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Payment

- 1. Enter your email address. We use this to send a link to your receipt and purchased products.
- 2. Enter your credit card details in the fields provided.
- 3. Select Next.

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Receipt

This screen confirms your purchase was successful.

- 1. Select View & Print Payment Receipt to open your receipt (PDF).
- 2. Your product and receipt will be sent to your email address. You can collect the payment receipt and product online by selecting **Online Retrieval Status**.
- 3. Select **New Search** to search another business name.

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