



# Application for copy of a certificate

## Applicant details

Firm/organisation

Contact name/position description

ASIC registered agent number (if applicable)

Telephone number

Facsimile number

Postal address or DX address

## Delivery method

Applications for certificates will be processed in ASIC's Traralgon Office (Victoria). The certificate(s) will be mailed to the address provided above. A cheque or money order must be enclosed with the application.

## Fee

A fee applies to this form.

For information on fees refer to [www.asic.gov.au/forms](http://www.asic.gov.au/forms).

## Certificate required

### Note:

Certificates for periods before 1/1/91 may only be given under previous law and only if records can be authenticated.

### A certificate showing (tick one box)

- A details of registration of corporation(s)  
 Details of registration of a corporation may be searched for at ASIC Connect at [www.asic.gov.au](http://www.asic.gov.au).
- B that no corporation was registered by the name(s) nominated:  
 From (date)   /   /   To   /   /    
 [D D] [M M] [Y Y] [D D] [M M] [Y Y]
- C holding of office (director, secretary or principal executive officer) of the person(s) nominated:  
 From (date)   /   /   To   /   /    
 [D D] [M M] [Y Y] [D D] [M M] [Y Y]
- D the entry of a charge (conclusive evidence - does not apply to a charge provisionally registered).
- E details of a charge (prima facie evidence).  
 ASIC holds records of satisfied charges where a Form 312 *Notification of discharge or release of property from a charge* was lodged prior to 30 January 2012.  
 All current charges, or charges satisfied on or after 30 January 2012, are available at [www.ppsr.gov.au](http://www.ppsr.gov.au).
- F registration of reduction of capital (last reduction).
- G other information, give details.

## Relevant details

Give the corporation name and ACN or ARBN and any other necessary details.

List no more than 10 corporations on this form.

ACN or ARBN	Company name or registered Australian body name	if C if D or E	name of officeholder (surname and given names) date of change and registered charge number
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

### Privacy

The information provided to ASIC in this form may include personal information. Please refer to our privacy policy ([www.asic.gov.au/privacy](http://www.asic.gov.au/privacy)) for information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy.

### Lodgement

Send completed form to:  
Australian Securities and Investments Commission,  
PO Box 4000, Gippsland Mail Centre VIC 3841.

#### For more information

Web [www.asic.gov.au](http://www.asic.gov.au)  
Need help? [www.asic.gov.au/question](http://www.asic.gov.au/question)  
Telephone 1300 300 630