



# Notification of financial assistance details

Attach this form to the financial assistance documents required to be lodged.

If there is insufficient space in any section of the form, you may attach an annexure and submit as part of this lodgement

## Lodgement details

Who should ASIC contact if there is a query about this form?

Name

ASIC registered agent number (if applicable)

Company/entity name

ACN/ABN/ARBN/ARSN

Telephone number

Postal address

Email address (optional)

## Company details

Corporation name

ACN

## Documents lodged

Tick box

- Subsection 260B(1) - Approval by company's own shareholders to give financial assistance
- Subsection 260B(2) - Approval by shareholders of listed holding company
- Subsection 260B(3) - Approval by shareholders in ultimate Australian holding company

Documents which must accompany this form:

- i. notice of the meeting; and
- ii. any documents relating to the financial assistance that will accompany the notice of the meeting sent to the members

## Shareholders meeting

Subsection 260B(5) requires that the above information is lodged with the Commission before the notice of the meeting is sent to members.

Members of companies registered in Australia and listed on the Exchange must be given at least 28 days notice of the meeting (s.249HA)

Members must be given at least 21 days notice of the meeting [ss.249H(1)].

The 21 days notice may be shorter, if members with at least 95% of the votes that may be cast at the meeting agree beforehand [ss.249H(2)]

Date of proposed meeting

/   /    
[D] [D] / [M] [M] / [Y] [Y]

Tick box if ss.249H(2) applies

**Note:** If a resolution is to be passed by way of a circular to all members which complies with S.249A, an estimated last date for signing the circular can be inserted.

## Signature

I certify that information in this form is true and correct and the attached documents marked ( ) are true copies

Name of person signing

Capacity

Signature

Date signed

/   /    
[D] [D] / [M] [M] / [Y] [Y]

## Lodgement

Send completed and signed forms to:  
Australian Securities and Investments Commission,  
PO Box 4000, Gippsland Mail Centre VIC 3841.

### For more information

Web [www.asic.gov.au](http://www.asic.gov.au)

Need help? [www.asic.gov.au/question](http://www.asic.gov.au/question)

Telephone 1300 300 630

# Guide: Notification of financial assistance details

This guide does not form part of the form. It is included by ASIC to assist you in completing and lodging the Form 2602.

<b>Signature</b>	This form must be signed by a director or secretary of the company.
<b>Lodgement period</b>	Before the notice is sent to members <ul style="list-style-type: none"><li>At least 29 days before members' meeting of a public listed company</li><li>At least 22 days before members' meeting of a company other than a public listed company</li></ul>
<b>Lodgement fee</b>	Nil. A receipt will not be issued unless requested
<b>Other forms to be completed</b>	As per form instructions
<b>Additional information</b>	Refer Part 2J.3 - Financial assistance (s.250A - 260D)
<b>How to provide additional information</b>	<p><b>Annexures</b></p> <p>If there is insufficient space in any section of the form, you may submit annexures as part of this lodgement.</p> <p>To make any annexure conform to the regulations, you must</p> <ol style="list-style-type: none"><li>use A4 size paper of white or light pastel colour with a margin of at least 10mm on all sides</li><li>show the company name and ACN</li><li>number the pages consecutively</li><li>print or type in BLOCK letters in dark blue or black ink so that the document is clearly legible when photocopied</li><li>mark the annexure with an identifying letter or symbol eg a,b,c or 1,2,3 etc.</li><li>endorse the annexure with the words: This annexure (mark) of (number) pages referred to in form (form number and title)</li><li>sign and date the annexure</li></ol> <p>The annexure must be signed by the same person(s) who signed the form.</p>
<b>Privacy</b>	The information provided to ASIC in this form may include personal information. Please refer to our privacy policy ( <a href="http://www.asic.gov.au/privacy">www.asic.gov.au/privacy</a> ) for information about how we handle your personal information, your rights to seek access to and correct personal information, and to complain about breaches of your privacy.
<b>Lodgement</b>	<p>Send completed and signed forms to: Australian Securities and Investments Commission, PO Box 4000, Gippsland Mail Centre VIC 3841.</p> <p><b>For more information</b> Web <a href="http://www.asic.gov.au">www.asic.gov.au</a> Need help? <a href="http://www.asic.gov.au/question">www.asic.gov.au/question</a> Telephone 1300 300 630</p>